



Quick Guide to Bring Your Own Device (BYOD)

Student and parent information package

Background information

What is BYOD?

“Bring your own device” (BYOD) refers to students bringing a personally owned device to school for the purpose of learning. A personally owned device is any technology device brought into the school and is owned by a student or the student’s family. There are different models of BYOD. West Wyalong High School has chosen a BYOD model that will meet the needs of most families according to data from student surveys, parent surveys and student focus groups. West Wyalong High School students will be asked to bring their own **laptop or tablet** to school. The laptop or tablet must be able to connect to the school WiFi.

Why BYOD?

The purpose of BYOD is to continue technology-rich learning for all students at West Wyalong High School. There will be more opportunities for students to collaborate with others, connect with a global community, receive feedback from teachers, and create products like videos to show their learning. West Wyalong High School would like to continue to provide students with learning that will prepare them for a world where technology plays an ever-increasing role in our everyday lives.

According to data from student and parent surveys, many students already have personal devices at home. Some students already want to bring these devices to school.

What should I do if ...

My child already has a device they can bring to school?



1. Sign the Student BYOD Agreement and return it to school.
2. Bring the device to school to see whether it connects to the school WiFi.
3. If the device connects to the school WiFi, ensure the device has the following software or apps installed:
 - **My child has a Windows laptop:**
 - Antivirus software (Check “What devices should students bring to school” in the comprehensive BYOD guide for where to download free antivirus software)
 - Web browser
 - **My child has a Macbook:**
 - Antivirus software (Check “What devices should students bring to school” in the comprehensive BYOD guide for suggested antivirus software)
 - Web browser
 - **My child has an iPad**
 - Google Drive or Microsoft 365
 - Web browser
 - **My child has a Windows tablet**
 - Antivirus software (Check “What devices should students bring to school” in the comprehensive BYOD guide for where to download free antivirus software)
 - Internet Explorer 10 or higher
 - **My child has an Android tablet**
 - Antivirus software
 - Google Drive or Microsoft 365
 - Web browser
 - **My child has a Chromebook**
 - Don't have to install any software
4. Label the device with your child's name. Your child's device is ready to be brought to school to enhance their learning.

What should I do if ...

My child does not have a device to bring to school



1. Purchase a device for your child. Refer to “Device Recommendations” in the comprehensive BYOD guide for more details on suggested devices.
2. Sign the Student BYOD Agreement and bring it to school.
3. See “What should I do if my child does have a device to bring to school” in the previous page for a list of software or apps to download.

OR

Let the school know that your child will need help in getting a device.

Do's and don'ts with your device

Do's

- Charge your device every night
- Sync your device every night (tablets only)
- Keep your device protected with a screen guard (tablets only)
- Use your device according to school and NSWDEC policies

Don'ts

- Don't leave your device unattended
- Don't leave your device in a situation where it may fall, drop or get wet
- Don't connect your device to school computers for syncing (tablets only)
- Don't connect your device to school computers for charging
- Don't load any material that is in breach of school and NSWDEC policies

Technical support

Students are encouraged to be familiar with their own devices. Often, students are able to solve their own technical issues as it is their own device.

Technical support will be the student's responsibility. Basic technical support may be offered by teachers whilst students are in class within the abilities of their immediate teacher. Students are not to leave class to seek technical support.

Device safety

Students will be responsible for the safety of their devices. Students should ensure their devices are in their bags when they are not being used and not placed in situations where the device can be easily damaged.

Frequently asked questions

Q. What happens if my child's device is lost or stolen?

A. Any damage or loss to a device that a student brings to school will be the student's responsibility. The school will not accept responsibility for any loss or damage. Families may choose to consider purchasing insurance and/or extended warranty for the device.

Q. Can the device be charged at school?

A. Most learning spaces do not have the capacity to charge devices. Students should make sure their devices are fully charged every day. It is recommended that devices should last over 6 hours without being charged.

Q. Will there be a place at school for devices to be stored when they are not being used?

A. When students are not in class their devices should be stored in their bags in a safe place. They should also not leave their bags in places where the device can be easily damaged.

Q. Will there be an internet filter applied when the device is used at school?

A. While at school, students will be restricted by the Department of Education and Communities filtered internet service. All social media sites and inappropriate sites are blocked while students are at school.

Q. Will I be able to put on my own apps or programs onto my device, other than the ones the school has asked for?

A. Yes. Parents and students are allowed to install their own apps and programs on their devices. These are the discretion of parents and students.

Q. Do students still have to bring an exercise book to school?

A. Yes. A device is another tool for learning just like all other equipment. Students will still be required to bring an exercise book and writing materials in addition to their device.

Q. Do students have to bring their devices every day to school?

A. Yes. The device is part of a student's equipment set for learning. Students will be expected to bring their device fully charged to school every day.



West Wyalong High School

Bring Your Own Device

Student Agreement

Students must read this agreement in the company of an adult unless excused by the Principal. This page is to be signed and returned to the school. By signing at the bottom of this page students agree to the following behaviours:

- I agree that my use of the NSW Department of Education and Communities' (NSWDEC) internet will be primarily for learning.
- I agree to only ever use my own portal/internet log-in details and never share those with others.
- I agree to not hack or bypass any hardware and software security implemented by NSWDEC or my school.
- I agree to not use BYOD to knowingly search for, link to, access or send anything that is;
 - offensive
 - pornographic
 - threatening
 - abusive
 - defamatory
- I agree to report inappropriate behaviour and material to my teacher.
- I agree to stay safe by not giving out my personal information to strangers.
- I understand that my activity on the internet is recorded and these records may be used in investigations, court proceedings or for other legal reasons.
- I acknowledge that the school cannot be held responsible for any damage to or theft of my device.
- I agree that use of my device during school activities is at the direction of the teacher.

Date: __/__/__

Student Name

in the presence of: _____
Parent/Carer Name

Student Signature

in the presence of: _____
Parent/Carer Signature