

WEST WYALONG HIGH SCHOOL



HSC ASSESSMENT MANUAL

2020-2021

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HIGHER SCHOOL CERTIFICATE STUDIES

THE CERTIFICATE

NESA is the NSW Education Standards Authority that awards students completing Year 12 the Higher School Certificate. To be eligible, students must comply with the entry requirements, course restrictions and the rules and regulations set down by NESA. These rules and regulations also cover Year 11, which must be successfully completed.

SOME SCHOOL AND NESA REQUIREMENTS

It is expected that:

- a) *the student's attendance, conduct and progress will be satisfactory;*
- b) *the student will study appropriate courses as approved by NESA;*
- c) *the student will apply themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school;*
- d) *the student will complete the requirements of each course including any necessary oral, aural, practical or field work;*
- e) *the student will have performed all tasks required as part of the assessments program; and*
- f) *the student will sit for any examination set as part of the course and will sit for the Higher School Certificate examination in Year 12.*

ASSESSMENTS

The School is required to provide to NESA an assessment of student achievements for each course presented both in Year 11 and HSC year. It is emphasised that the HSC assessment is a measure of actual achievement during the year of preparation for the Higher School Certificate examination, not a prediction or estimate of performance.

THE PURPOSE OF ASSESSMENT

Assessments are intended to provide an indication of a student's attainment which is based on:

- *a wider coverage of the syllabus than can be measured by the external examination, and*
- *measures and observations obtained through the course rather than at a single examination.*

THE SCHOOLS' RESPONSIBILITIES

In accordance with NESA's requirements, this school has developed an Assessment Programme for each course in both Year 11 and HSC year. We have -

- *Identified the student tasks which best measure the components*
- *Specified weightings to be applied to each of the tasks to maintain the relative importance of each component*
- *Scheduled the various tasks throughout the course*
- *Prepared information for students, setting out the requirements of each course, and*
- *Undertaken to keep records of the student's performance on each task and provide information to the students on their progress.*

REPORTING RESULTS

During the course, the school will provide information to students which will show their achievements relative to each other. **This will occur in the form of school reports.**

In the HSC year, the final assessment mark will be moderated by NESA to ensure that students are not advantaged or disadvantaged by the pattern of marks used by the school. The school's judgement of the order of merit of its students and the relative differences between them will be retained by this process.

RESPONSIBILITY FOR SCHOOL ASSESSMENT

The school executive is responsible for collating subject assessment programs, drawing up assessment task timetables, considering illness and misadventure appeals and dealing with any problems related to assessment tasks.

THE PRINCIPAL IS THE FINAL ARBITER IN ALL ASSESSMENT MATTERS.

SENIOR ASSESSMENT POLICY

1. Rationale

This policy aims to provide a **fair system for all students**.

It is designed to:

- assist students who would otherwise be disadvantaged by illness or misadventure.
- ensure that students cannot gain special consideration where this is not warranted.
- ensure that all appeals are dealt with fairly and consistently.
- promote and protect the best interest of all students.

It should be noted that, while students with genuine health problems will be given due consideration, the decision of the School Executive is final. The upholding of an Appeal must not be assumed.

2. Student responsibilities

A comprehensive assessment program with details of compulsory tasks and examinations is provided for each student at the beginning of both Year 11 and the HSC course. Some tasks will be performed at school. Others will be submitted as hand-in tasks **NB: The HSC Assessment program provides students with 50% of their final HSC mark.**

Students are required to:

- sit for tasks **at the time** specified on the assessment program.
- hand in tasks to the front office **by 12.35pm** on the designated date.
- follow the correct procedures if a due date is missed or an extension or special consideration is requested.
- follow the course.
- apply yourself with diligence and sustained effort to the set tasks and experiences that the school provided in the course.
- achieve some or all of the course outcomes.

For further information please visit:

<https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/rules-and-processes/rules-procedures-guide-students>

3. Teacher responsibilities

- Notify students, in writing, 2 weeks in advance of assessment tasks due date.
- Assessment task to be handed back 2 weeks after the date of submission.

4. General rules when applying for misadventure

- An Appeal form must be collected from the Head Teacher on the day of return from absence when a task or due date has been missed. (If the Head Teacher is absent, see the Deputy Principal).
- The Appeal form must be fully completed and be accompanied by a medical certificate (in cases of illness) or other supporting documentation (in cases of misadventure).
- An Appeal form must be lodged with the appropriate Head Teacher **within 2 days** of return to school after a task or the due date for a hand-in task has been missed, or where special consideration is sought.
- Any appeal lodged after this time will **NOT** be accepted.
- **No** appeal application will normally be accepted after a task has been marked and returned.

5. Absence due to illness on the day of a task

If you are absent on the day of a task due to illness, you are required to:

- **telephone the school** to let the Deputy or Head Teacher know of your absence
- **obtain a medical certificate** for the time you are away (Section 5)
- on the day of your return to school collect an **Illness and Misadventure Form** from the office.
- complete the form and take it immediately to the Head Teacher for his/her comments.
- submit the completed form with the medical certificate **within 2 days** to the Appropriate Head Teacher.

Important: Appeals lodged **after 2 days** of return to school will normally not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must contact the appropriate Head Teacher as soon as possible, but within the 2 days.

Under normal circumstances, you will be expected to sit the missed task (or a substitute task) as soon as possible after your return to school. In the case of serious illness or extended absence, especially where several tasks have been missed, the new dates may be negotiated.

6. Medical Certificates

A medical certificate must be submitted for any claim of illness as cause for absence from a task. Medical certificates should cover the **entire period** of the student's absence, not just the day of a task.

7. Illness at school on the day of a task

If you become ill while at school before the commencement of a task, you should:

- inform the appropriate Head Teacher.
- collect an Appeal form from the office.
- obtain permission to go home if you are too sick to do the task. ***You must also obtain a medical certificate from your doctor to present with your Appeal form.***
- on the day of your return, take the Appeal form immediately to the Head Teacher for his/her comments.
- submit the completed Appeal form with the medical certificate **within 2 days** of your return to the appropriate Head Teacher.

Note: If you decide to do the task, no allowance can usually be made and you must accept the mark you receive.

Appeals lodged **after 2 days** of return to school will not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the Appeal form within this time, you must contact the appropriate Head Teacher as soon as possible, but within the 2 days.

8. Illness during a task

- In the unlikely event that you are taken ill during a task, you must notify the supervising teacher **immediately**.
- Students who are sick during a task may apply for consideration using an Appeal form.
- An appeal of this nature will only be upheld in the most exceptional circumstances.

9. Absence from a task with prior Approved Leave

If you know you will miss a task or the deadline for a hand-in task because you will be absent from school on Approved Leave, you are required to:

- have your absence approved by the Principal or Deputy Principal **in advance**.
- consult with the Head Teacher of the subject involved **in advance**.
- negotiate a new date for the task. This will usually be **before** the date scheduled for the task.
- submit an Assessment Appeal form to the Head teacher in advance of the absence. You should supply all the necessary details, including a letter from your parent or guardian and a medical certificate where appropriate.

Note: Approved Leave is not automatic and will only be granted for substantial reasons.

10. Absence on the day of a task for reasons other than illness

If you are absent from a task because of misadventure or a personal matter you must follow the same procedure as for absence due to illness:

- telephone the school to let the Deputy or Head Teacher know of your absence.
- on the day of your return to school collect an Appeal form.
- attach a letter of explanation from your parent or guardian. However, if the matter is confidential, you should refer this to the Deputy Principal or Principal, who can verify your appeal. In this instance, no other details are necessary on the Appeal form itself.
- submit the completed Appeal form with any supporting documentation within 2 days to the Head Teacher.

Important: Appeals lodged **after 2 days** of return to school will not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must contact the appropriate Head Teacher, as soon as possible but within the 2 days.

11. Submission of hand-in tasks

All assessment tasks done outside of class time are to be handed in, **with completed cover sheet**, to the clerical assistants at the school office before **12.35pm** on the day it is due. Each task will be receipted by the clerical assistants by being recorded with a submission time and date. A copy of the required cover sheet can be found on page 15 of this booklet. (Copies of this sheet are not kept at the Front Office.)

Note: Students who know in advance that they will be absent on the day a hand-in task is due, **MUST** submit their work before the due date. Therefore, holidays, dental appointments, tests for driver's licences etc. are not valid reasons for the late submission of a task.

12. Application for illness or misadventure – What happens when the form is submitted?

When you lodge your appeal, you are **requesting** consideration of your special circumstances.

Your application will be considered by the faculty Head Teacher and Deputy Principal. If necessary, it will be referred to the school executive. It is **NOT** automatic that your appeal will be accepted. You should contact the appropriate Head Teacher if you have any queries regarding your appeal.

13. Alternative tasks or procedures

Students should be aware that when they miss a task they **cannot be guaranteed** the mark they might have obtained by doing the task on the specified date.

If an appeal is upheld for a missed task, the **Head Teacher** may:

- authorise the task to be given as soon after the student's return to school as is reasonable and practicable.
- authorise an alternative task to be given as soon after the student's return to school as is reasonable and practicable.
- grant an extension of time (in the case of a hand-in task).
- determine an alternative procedure, in consultation with the school executive. Often an estimated mark will be calculated statistically at the end of the assessment period.

14. When an alternative task cannot be given

If an alternative task cannot be given after the appeal for a missed assessment task has been upheld, a mark will be allocated. This is usually calculated statistically at the end of the course.

15. Missing a re-negotiated date for a missed task or extension of time

A re-negotiated date is a firm undertaking to complete the missed task or submit the hand in task at that time. Students who do not comply with this must submit another Appeal form, which will be considered on its merits as a new appeal.

16. Problems with computers

- It is every student's responsibility to ensure that work prepared on a computer is regularly backed up and saved either onto a hard copy or a USB, so work is not lost.
- If your computer or printer malfunctions and you cannot print the final version of your work, you are required to submit the USB or working drafts printed during the preparation of the task. This should be submitted to the front office before 12:35pm on the day the task is due.
- Students are advised to keep:
 - at least one backup copy of work required for an HSC task.
 - copies of all printed drafts made during the progress of the assignment.
- The printing of assignments should not be left to the last minute. **“Computer problems” will NOT be accepted as grounds for an appeal for an extension of time.**

17. Assessment tasks and excursions

It is the student's responsibility to inform the Head Teacher, in advance, of a clash between tasks and school endorsed activities such as excursions and representation. Students will need to:

- consult with the Head Teacher of the subject involved **in advance**.
- negotiate a new date for the task. This will usually be **before** the date scheduled for the task.
- submit an Assessment Appeal form to the Head Teacher in advance of the absence. You should supply all the necessary details, including a letter from your parent or guardian and a medical certificate where appropriate.

NOTE: Students will not be disadvantaged by representing the school and the Head Teacher will endeavour to reschedule the task for the entire class or individual student, as required.

18. Tasks or due dates missed without an acceptable reason

If a student misses a task or does not submit work by the due date and an appeal is not upheld (or the school is not notified or an appeal is not submitted) a mark of zero will be recorded for the task.

Note: Students who know in advance that they will be absent on the day a hand-in task is due, **MUST** submit their work before the due date. Therefore, holidays, dental appointments, tests for drivers' licences, sporting trips etc are not valid reasons for the late submission of a task.

19. Award of zero for more than 50% of the assessment mark in a subject

If a student is awarded **0** marks for more than the equivalent of 50% of the total assessment mark for a subject, because these tasks have been missed, the Principal cannot certify that the course has been satisfactorily studied.

Should this be a Year 11 course it will mean the student cannot follow on with the study of this course and also may mean there have not been sufficient units studied to qualify for a HSC. In the case of a HSC course, the course will not be included in HSC results. This may mean that the student will not be eligible for the award of a Higher School Certificate, as a minimum of 10 units must be satisfactorily presented.

20. Trial examinations

The Trial Examinations are part of the HSC Assessment Task Program and the same rules and regulations apply as for the other HSC Assessment tasks. An Appeal form must be submitted to the appropriate Head Teacher by any student missing a task or requiring special consideration.

21. Late arrival at a task

Students must arrive punctually for tasks. Additional time will not be given or alternative arrangements made if a student is late, unless there are substantive reasons. Students should report to the appropriate Head Teacher on arrival, who may be able to arrange for the student to be isolated to complete the task if circumstances warrant this. An appeal form must be lodged before any consideration can be given.

22. Applying for an extension

If it is necessary to apply for an extension of time for the completion of the task you must:

- discuss the matter with the faculty Head Teacher.
- submit an appeal form to the Head Teacher, with any appropriate supporting documentation, for their decision to be recorded.
- submit the form to the appropriate Head Teacher.

23. Long term problems

Students are advised of the following provisions for situations involving a long term problem.

NESA Disability Provisions

NESA may grant special provision to students who have medical conditions that require, for example, rest breaks, food, special furniture. Where provisions are likely to be

granted by NESAs, they will also be available to students during the Trial HSC. (The school cannot however guarantee NESAs' favourable response to a special provisions application). Students who have special needs should discuss them with the school counsellor as earlier as possible so that appropriate documentation can be completed.

Universities' Access Scheme

Universities sometimes grant students who have long term medical or other problems that cause significant disadvantage' special consideration through a program called the ACCESS scheme. Students who believe they have such circumstances should discuss them with the school counsellor as earlier as possible so that appropriate documentation can be completed.

24. Minimum level of application

NESA requires students to apply themselves with diligence and sustained effort to the set tasks and experiences provided in the course. This applies to all tasks, homework, assignments and not only to the assessment tasks listed in this schedule. Students who fail to complete these put their satisfactory completion of the course in jeopardy. This can then prevent them continuing with the course for the HSC.

Malpractice Policy

Malpractice in the Assessment Program refers to any attempt by a student to improve their assessment by any means which does not give a true reflection of their own work or their own learning.

Examples of malpractice would include:

- students having relevant information in their possession or visible or accessible during a test
- using a programmable calculator during a task
- deliberately disturbing other students during a task
- communicating with other students during a task
- writing before or after instructed to during a task
- **submitting work prepared by another person for an assignment.**
- **using sources of information or quotations which are not acknowledged.**
- **submitting downloaded text from the internet without appropriate acknowledgement and quotations.**
- making misleading statements about the word length of an assignment
- consulting notes or communicating in any way with anyone during a test
- submitting assignments prepared by or assisted by an outside tutor.
- arriving late to school on the day of a task to gain extra preparation time over fellow students.

Consequences

Cases of alleged malpractice will be considered by a committee convened by the Principal. The Principal's decision in these matters will be final. The likely outcome of a case of malpractice would be that the student would be awarded zero for all or part of the task. It is possible that this could make the student ineligible for an award in that subject at the Higher School Certificate.



West Wyalong High School Assessment Task Cover Sheet

Subject: _____

Student's Name: _____

Teacher's Name _____

Date Due: _____ Date Submitted: _____ Time: _____

Receiver's Signature: _____

TASK NAME: _____

Date set: _____

This assessment task is to be presented to the school's Front Office by 12.35pm on the due date. (Late submission will result in a score of zero unless this has been negotiated with the Head Teacher).

Feedback:

Mark: _____

Ranking: _____

Teacher's Signature: _____

Date returned: _____

2020 – 2021 HSC ASSESSMENT TASK CALENDAR

TERM	DATE	WEEK	SUBJECT
Term 4	12 Oct – 16 Oct	1	
2020	19 Oct – 23 Oct	2	
	26 Oct – 30 Oct	3	Year 12 VET Workplacement
	2 Nov – 6 Nov	4	Year 12 VET Workplacement
	9 Nov – 13 Nov	5	
	16 Nov – 20 Nov	6	
	23 Nov – 27 Nov	7	Mathematics Extension 2, Industrial Technology Timber Products and Furniture Technologies
	30 Nov – 4 Dec	8	Biology, Business Studies, Geography, Investigating Science, PDHPE, Work Studies
	7 Dec – 11 Dec	9	English Studies, Legal Studies, Modern History
	14 Dec – 18 Dec	10	English Standard, Music 1, Music 2, Physics Staff Development Days
Term 1	27 Jan – 29 Jan	1	
2021	1 Feb – 5 Feb	2	English Advanced, Mathematics Extension 2, Visual Arts
	8 Feb – 12 Feb	3	Mathematics Standard 2
	15 Feb – 19 Feb	4	
	22 Feb – 26 Feb	5	
	1 Mar – 5 Mar	6	Music Extension, Sport, Lifestyle & Recreation
	8 Mar – 12 Mar	7	English Studies, Mathematics Advanced, Mathematics Extension 1
	15 Mar – 19 Mar	8	English Standard, Geography, Industrial Technology Timber Products and Furniture Technologies, Investigating Science
	22 Mar – 26 Mar	9	Legal Studies, Music 1, Music 2, PDHPE
	29 Mar – 1 Apr	10	Business Studies, Mathematics Extension 2, Modern History, Music 2
	8 Apr – 12 Apr	11	
Term 2	19 Apr – 23 Apr	1	
2021	26 Apr – 30 Apr	2	English Advanced, Biology, Physics, Visual Arts, Work Studies
	3 May – 7 May	3	Mathematics Advanced, Mathematics Standard 2
	10 May – 14 May	4	Sport, Lifestyle & Recreation
	17 May – 21 May	5	English Extension, Legal Studies, PDHPE
	24 May – 28 May	6	
	31 May – 4 Jun	7	Mathematics Standard 2
	7 Jun – 11 Jun	8	English Studies, Industrial Technology Timber Products and Furniture Technologies, Investigating Science, Music 1, Music 2
	14 Jun – 18 Jun	9	Business Studies, Modern History, English Standard
	21 Jul – 25 Jun	10	English Advanced
Term 3	12 Jul – 16 Jul	1	English - Extension
2021	19 Jul – 23 Jul	2	Biology, Geography, Mathematics Advanced
	26 Jul – 30 Jul	3	Mathematics Extension 1, Visual Arts
	2 Aug – 6 Aug	4	English Studies
	9 Aug – 13 Aug	5	HSC Trial Exams - All Subjects
	16 Aug – 20 Aug	6	HSC Trial Exams - All Subjects
	23 Aug – 27 Aug	7	
	30 Aug – 3 Sept	8	Work Studies Task 3
	6 Sept – 10 Sept	9	
	13 Sept – 17 Sept	10	

Please check these assessment task dates with your teachers

ASSESSMENT SCHEDULES

2020-2021

(Updated September 2020)

English Advanced

HSC Assessment Schedule

English – Advanced		Task 1	Task 2	Task 3	Task 4
Due Date		Term 1 Week 2 2021	Term 2 Week 2 2021	Term 2 Week 10 2021	Term 3 Weeks 5/6 2021
Task description		Multimodal response using prescribed text and related text Topic: Texts and Human Experience	Comparative essay – in class response Topic : Textual Conversations	Imaginative Creative Writing Topic : Craft of Writing	Trial HSC Examination
Outcomes assessed		EA12-1, EA12-2, EA12-3, EA12-5, EA12-6, EA12-7	EA12-1, EA12-3, EA12-5, EA12-6, EA12-8	EA12-1, EA12-2, EA12-3, EA12-5, EA12-6, EA12-9	EA12-3, EA12-4, EA12-5, EA12-6, EA12-8,
Components		Weighting %			
Knowledge and understanding of course content	50	10	15	10	15
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	50	10	10	15	15
Total %	100	20	25	25	30

NESA REQUIREMENTS:

The Year 12 formal school-based assessment program is to reflect the following requirements:

- a maximum of four assessment tasks
- the minimum weighting for an individual formal task is 10%
- the maximum weighting for an individual formal task is 40%
- one task may be a formal written examination with a maximum weighting of 30%
- one task must focus on *Module C – The Craft of Writing* with a minimum weighting of 25%
- one task must be a multimodal presentation enabling students to demonstrate their knowledge, understanding and skills across a range of modes
- assessment of the Common Module must integrate student selected related material.

English Extension

HSC Assessment Schedule

English – Extension		Task 1	Task 2	Task 3	Task 4
Due Date		Term 2 Week 5 2021	Term 3 Week 1 2021	Term 3 Weeks 5/6 2021	-
Task description		Imaginative response and reflection	Critical response with related text (in class)	Trial HSC Examination	-
Outcomes assessed		EE12-2, EE12-4, EE12-5	EE12-1, EE12-2, EE12-3, EE12-4	EE12-2, EE12-3, EE12-4, EE12-5	-
Components		Weighting %			
Knowledge and Understanding of texts and why they are valued	50	15	20	15	-
Skills in complex analysis composition and investigation	50	15	20	15	-
Total %	100	30	40	30	-

English Standard

HSC Assessment Schedule

English – Standard		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 10 2020	Term 1 Week 8 2021	Term 2 Week 9 2021	Term 3 Weeks 5/6 2021
Task description		Analytical Response using prescribed text and related material Common Module: Texts & Human Experiences	Multimodal Presentation Module B: Close Study of Literature	Portfolio of Work Module C: Craft of Writing	Trial HSC Examination
Outcomes assessed		EN12-1, EN12-3, EN12-5, EN12-6, EN12-7	EN12-1, EN12-2, EN12-3, EN12-5, EN12-7	EN12-1, EN12-3, EN12-4, EN12-5, EN12-9	EN12-1, EN12-3, EN12-5, EN12-6, EN12-7, EN12-8
Components		Weighting %			
Knowledge and understanding of course content	50	10	15	10	15
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	50	10	10	15	15
Total %	100	20	25	25	30

NESA REQUIREMENTS:

The Year 12 formal school-based assessment program is to reflect the following requirements:

- a maximum of four assessment tasks
- the minimum weighting for an individual task is 10%
- the maximum weighting for an individual task is 40%
- one task may be a formal written examination with a maximum weighting of 30%
- one task must focus on *Module C – The Craft of Writing* with a minimum weighting of 25%
- one task must be a multimodal presentation enabling students to demonstrate their knowledge, understanding and skills across a range of modes
- assessment of the Common Module must integrate student selected related material.

English Studies

HSC Assessment Schedule

English Studies		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 9 2020	Term 1 Week 7 2021	Term 2 Week 8 2021	Term 3, Week 4 Check Dates: Week 10, Terms 4, 1 & 2
Task description		Critical Response incorporating related material Mandatory Module: Texts and Human Experiences	Advertising pitch (multimodal presentation) Elective Module: Digital Worlds	Reading and Writing in class tasks using set text and unseen material Elective Module: Playing the Game – English in Sport	Collection of classwork All modules
Outcomes assessed		ES12-1, ES12-4, ES12-7, ES12-8	ES12-1, ES12-2, ES12-3 ES12-4, ES12-6, ES12-7, ES12-10	ES12-1, ES12-2, ES12-4, ES12-5, ES12-7, ES12-8, ES12-9, ES12-10	ES12-2, ES12-3, ES12-4, ES12-5, ES12-7, ES12-10
Components		Weighting %			
Knowledge and understanding of course content	50	15	10	10	15
Skills in: • comprehending texts • communicating ideas • using language accurately, appropriately and effectively	50	10	10	15	15
Total %	100	25	20	25	30

- one task may be a formal written examination with a maximum weighting of 20%
- one task must be a collection of classwork demonstrating student learning across the modules studied with a minimum weighting of 30%
- assessment of the Common Module must integrate teacher or student selected related material.

Modern History

HSC Assessment Schedule

Modern History		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 9 2020	Term 1 Week 10 2021	Term 2 Week 9 2021	Term 3 Weeks 5 & 6 2021
Task description		Core Study Extended Response Case Study	In Class Essay Peace and Conflict	Historical Analysis Oral Presentation	Trial HSC Examination
Outcomes assessed		MH12-2, MH12-6, MH12-7, MH12-8, MH12-9	MH12-2, MH12-3, MH12-5, MH12-9	MH12-1, MH12-2, MH12-5, MH12-8	MH12-3, MH12-4, MH12-6 MH12-7, MH12-9
Components		Weighting %			
Knowledge and understanding of content	40	5	10	5	20
Source based skills	20	5	5	5	5
Historical inquiry and research	20	5	5	10	-
Communication of historical understanding in appropriate forms	20	5	5	5	5
Total %	100	20	25	25	30

Mathematics Advanced HSC Assessment Schedule

Mathematics		Task 1	Task 2	Task 3	Task 4
Due Date		Term 1 Week 7 2021	Term 2 Week 3 2021	Term 3 Week 2 2021	Term 3 Weeks 5/6 2021
Task description		In-class supervised test Topics F2, T3, C3.1, C2, C4	In-class supervised test Topics C3.2, S3	Assignment/ Investigation Topics M1.1	Trial HSC Examination Topics All
Outcomes assessed		MA12-1, MA12-2, MA12-3 MA12-5, MA12-6, MA12-10	MA12-3 MA12-6, MA12-8, MA12-10	MA12-2, MA12-9, MA12-10	All
Components		Weighting %			
Understanding, fluency and communicating	50	10	10	15	15
Problem solving, reasoning and justification	50	10	10	15	15
Total %	100	20	20	30	30

Mathematics Extension 1

HSC Assessment Schedule

Mathematics Extension 1		Task 1	Task 2	Task 3	Task 4
Due Date		Term 1 Week 7 2021	Term 3 Week 3 2021	Term 3 Week 5/6 2021	-
Task description		In-class supervised test Topics P1, V1, T3	Assignment/ Investigation Topics S1	Trial HSC Examination Topics All	-
Outcomes assessed		ME12-1, ME12-2 ME12-3, ME12-7	ME12-5, ME12-6, ME12-7	All	-
Components		Weighting %			
Understanding, fluency and communicating	50	15	15	20	-
Problem solving, reasoning and justification	50	15	15	20	-
Total %	100	30	30	40	-

Mathematics Extension 2

HSC Assessment Schedule

Mathematics Extension 2		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 7 2020	Term 1 Week 2 2021	Term 1 Week 10 2021	Term 3 Weeks 5/6 2021
Task description		Assignment/ Investigation Topics N1	In-class supervised test Topics N1, P1, P2	In-class supervised test Topics N2, V1	Trial HSC Examination Topics All
Outcomes assessed		MEX12-1, ME12-4, MEX12-7 MEX12-8	MEX12-1, MEX12-2 ME12-4, MEX12-7 MEX12-8	MEX12-1, MEX12-3 ME12-4, MEX12-7 MEX12-8	All
Components		Weighting %			
Understanding, fluency and communicating	50	15	10	10	15
Problem Solving, reasoning and justification	50	15	10	10	15
Total %	100	30	20	20	30

Mathematics Standard 2

HSC Assessment Schedule

Mathematics - Standard		Task 1	Task 2	Task 3	Task 4
Due Date		Term 1 Week 3 2021	Term 2 Week 3 2021	Term 2 Week 7 2021	Term 3 Weeks 5/6 2021
Task description		In-class supervised test Topics M6, M7	Assignment/ Investigation Topics S4, S5	In-class supervised test Topics N2, N3	Trial HSC Examination Topics A4, M6, M7, F4, F5, S4, S5, N2, N3, S2
Outcomes assessed		MS2-12-3, MS2-12-4, MS2-12-9, MS2-12-10	MS2-12-2, MS2-12-7, MS2-12-9, MS2-12-10	MS2-12-8, MS2-12-9, MS2-12-10	MS11-1 to MS11-10 MS2-12-1 to MS2-12-10
Components		Weighting %			
Understanding, fluency and communicating	50	10	15	10	15
Problem Solving, reasoning and justification	50	10	15	10	15
Total %	100	20	30	20	30

Biology

HSC Assessment Schedule

Biology		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 8 2020	Term 2 Week 2 2021	Term 3 Week 2 2021	Term 3 Weeks 5/6 2021
Task description		Model & Presentation Module 5	Depth Study Module 6	Practical Investigation Module 7	Trial HSC examination Modules 5, 6, 7 & 8
Outcomes assessed		BIO11/12-3, BIO11/12-4, BIO11/12-7, BIO12-12	BIO11/12-1, BIO11/12-3, BIO11/12-4, BIO11/12-5, BIO11/12-6, BIO11/12-7, BIO12-13	BIO11/12-1, BIO11/12-2, BIO11/12-3, BIO11/12-4, BIO11/12-5, BIO11/12-6, BIO11/12-7, BIO12-14	BIO11/12-1, BIO11/12-2, BIO11/12-3, BIO11/12-4, BIO11/12-5, BIO11/12-6, BIO11/12-7, BIO12-12, BIO12- 13, BIO12-14, BIO12-15
Components		Weighting %			
Skills in working scientifically	60	10	20	15	15
Knowledge and understanding	40	5	10	10	15
Total %	100	15	30	25	30

Investigating Science

HSC Assessment Schedule

Investigating Science		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 8 2020	Term 1 Week 8 2021	Term 2 Week 8 2021	Term 3 Weeks 5/6 2021
Task description		Practical Investigation & Report Module 5	Secondary sourced research task Modules 5 & 6	Depth Study Modules 7 & 8	Trial HSC Examination Module 5,6,7,8
Outcomes assessed		INS11/12-1 INS11/12-2 INS11/12-3 INS11/12-4 INS11/12-5 INS11/12-7 INS12-12	INS11/12-1 INS11/12-2 INS11/12-3 INS11/12-4 INS11/12-7 INS12-13	INS11/12-1 INS11/12-5 INS11/12-6 INS11/12-7 INS12-14 INS12-15	INS11/12-1 INS11/12-2 INS11/12-3 INS11/12-4 INS11/12-5 INS11/12-6 INS11/12-7 INS12-12, INS12-13, INS12-14, INS12-15
Components		Weighting %			
Skills in Working Scientifically	60	15	15	20	10
Knowledge and Understanding	40	5	5	10	20
Total %	100	20	20	30	30

Physics

HSC Assessment Schedule

Physics		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 10 2020	Term 2 Week 2 2021	Term 3 Weeks 5 & 6 2021	-
Task description		Depth study research and presentation Module 6	Practical investigation Module 5	Trial HSC examination Modules 5, 6, 7 & 8	-
Outcomes assessed		PH11/12-1 PH11/12-2 PH11/12-3 PH11/12-4 PH11/12-5 PH11/12-7 PH12-13	PH11/12-4 PH11/12-5 PH11/12-6 PH11/12-7 PH12-12	PH11/12-1 PH11/12-4 PH11/12-5 PH11/12-6 PH11/12-7 PH12-12 PH12-13 PH12-14 PH12-15	-
Components		Weighting %			
Skills in working Scientifically	60	30	20	10	-
Knowledge and understanding	40	10	10	20	-
Total %	100	40	30	30	-

Business Studies

HSC Assessment Schedule

Business Studies		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 8 2020	Term 1 Week 10 2021	Term 2 Week 9 2021	Term 3 Weeks 5/6 2021
Task description		Operations Task	Finance Stimulus Task	Marketing Plan	Trial HSC examination
Outcomes assessed		H1, H2, H3, H4, H5, H9	H2, H4, H5, H6, H8, H9 H10	H5, H7, H8, H9	H1, H2, H3 H4, H5, H6, H7, H8, H9 H10
Components		Weighting %			
Knowledge and understanding of course content	40	10	10	10	10
Stimulus-based skills	20	-	10	-	10
Inquiry and research	20	5	-	15	-
Communication of business information, ideas and issues in appropriate forms	20	5	5	-	10
Total %	100	20	25	25	30

Geography

HSC Assessment Schedule

Geography		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 8 2020	Term 1 Week 8 2021	Term 3 Week 2 2021	Term 3 Weeks 5/6 2021
Task description		Urban places fieldwork report	Ecosystems skills oral presentation	Media file & extended writing response	Trial HSC examination
Outcomes assessed		H1, H3, H7, H8, H11, H12, H13	H1, H2, H5, H6, H10, H11, H13	H1, H4, H5, H6, H8, H9, H12, H13	H1, H2, H3, H4, H5, H6, H7, H8, H9, H10, H11, H12, H13
Components		Weighting %			
Geographical research	20	10	-	10	-
Interpretation and synthesis of geographical stimulus	30	5	15	-	10
Geographical writing	40	5	5	15	15
Fieldwork	10	5	-	-	5
Total %	100	25	20	25	30

Industrial Technology

Timber Products and Furniture

Technologies

HSC Assessment Schedule

Industrial Technology		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 7 2020	Term 1 Week 8 2021	Term 2 Week 8 2021	Term 3 Weeks 5/6 2021
Task description		Industry Study	Designing and Planning Presentation	Project Development and Management Report	Trial HSC examination
Outcomes assessed		H3.2, H4.3, H5.2, H6.1	H3.2, H4.2, H4.3, H5.2, H6.1	H2.1, H3.3, H4.1, H5.1, H5.2, H6.2	H1.1, H1.2, H1.3, H3.1, H4.3, H6.1, H7.1, H7.2
Components		Weighting %			
Knowledge and understanding of course content.	40	5	5	10	20
Knowledge and skills in the design, management, communication and production of a major project.	60	15	15	20	10
Total %	100	20	20	30	30

Legal Studies

HSC Assessment Schedule

Legal Studies		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 9 2020	Term 1 Week 9 2021	Term 2 Week 5 2021	Term 3 Weeks 5/6 2021
Task description		Crime extended writing response	Human rights social media campaign	World order research task	Trial HSC examination
Outcomes assessed		H1, H4, H6, H7, H9, H10	H1, H2, H3, H4, H7, H8, H9	H1, H2, H3, H5, H10	H1, H2, H3, H4, H5, H6, H7, H8, H9, H10
Components		Weighting %			
Knowledge and understanding of course content	40	10	10	10	10
Analysis and evaluation	20	5	5	-	10
Inquiry and research	20	-	10	10	-
Communication of legal information, ideas and issues in appropriate forms	20	5	5	5	5
Total %	100	20	30	25	25

Music 1

HSC Assessment Schedule

Music 1		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 10 2020	Term 1 Week 9 2021	Term 2 Week 8 2021	Term 3 Part A – Week 2 Part B – Weeks 5/6 2021
Task description		Topic: Own Choice 1	Topic: Choice 2	Topic: Own Choice 3 and Core	Trial HSC examination
Outcomes assessed		H4, H6, H10	H2, H8, H10	H1, H3, H5, H7, H11	H1, H6, H9, H11
Components		Weighting %			
Performance Core	10	-	-	5	5
Composition Core	10	-	-	10	-
Musicology Core	10	-	10	-	-
Aural Core	25	10	-	5	10
Elective 1	15	10	-	-	5
Elective 2	15	-	10	-	5
Elective 3	15	-	-	10	5
Total %	100	20	20	30	30

Music 2

HSC Assessment Schedule

Music 2		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 10 2020	Term 1 Weeks 9/10 2021	Term 2 Week 8 2021	Term 3 Part A – Weeks 1/2 Part B – Weeks 5/6 2021
Task description		Topic: Additional	Topic: Mandatory and Additional	Topic: Mandatory and Additional	Trial HSC examination
Outcomes assessed		H2, H5, H6, H11	H1, H3, H8, H11	H4, H8, H9, H11	H7, H10, H12
Components		Weighting %			
Performance Core	20	-	5	10	5
Composition Core	20	-	10	10	-
Musicology Core	20	10	-	-	10
Aural Core	20	10	-	-	10
Elective	20	-	5	10	5
Total %	100	20	20	30	30

Music Extension

HSC Assessment Schedule

Music Extension		Task 1	Task 2	-	-
Due Date		Term 1 Week 6 2021	Term 3 Week 2 2021	-	-
Task description		Topic: Own choice Present progressive work in chosen specialisation area.	Topic: Own Choice Present work to date in chosen specialisation area.	-	-
Outcomes assessed		2, 3, 4, 5	1, 3, 4, 5, 6	-	-
Components		Weighting %			
Performance, composition or musicology outcomes	100	50	50	-	-
Total %	100	50	50	-	-

Personal Development, Health & Physical Education

HSC Assessment Schedule

PD/Health/PE		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 8 2020	Term 1 Week 9 2021	Term 2 Week 5 2021	Term 3 Weeks 5/6 2021
Task description					Trial HSC examination
Outcomes assessed		H7, H8, H9, H10, H11, H16, H17	H1, H2, H3, H4, H5, H14, H15, H16	H8, H13, H16, H17	H1, H2, H3, H4, H5, H6, H7, H8, H9, H10, H11, H12, H13, H14, H15, H16
Components		Weighting %			
Knowledge and understanding of factors that affect health and the way the body moves.	40	10	5	10	15
Skills in influencing personal and community health and also taking action to improve participation and performance in physical activity.	30	5	10	5	10
Skills in critical thinking, research and analysis.	30	5	10	10	5
Total %	100	20	25	25	30

Sport, Lifestyle & Recreation HSC Assessment Schedule

Sport, Lifestyle & Recreation		Task 1	Task 2	Task 3	Task 4
Due Date		Term 1 Week 6 2021	Term 2 Week 4 2021	Term 3 Weeks 5/6 2021	-
Task description				Trial HSC examination	-
Outcomes assessed		1.1, 1.3, 2.1, 2.2, 3.1, 3.2, 4.2, 4.5	1.3, 2.5, 3.6, 4.2, 4.4, 4.5	1.1, 1.2, 1.3, 1.6, 2.1, 2.2, 2.3, 2.5, 3.1, 3.2, 3.3, 4.1, 4.2, 4.4, 4.5	-
Components		Weighting %			
Knowledge & understanding of:					
<ul style="list-style-type: none"> sports coaching and training methodology first aid principles 	50	10	20	20	-
Skills in:					
<ul style="list-style-type: none"> designing programs that respond to performance needs assess and respond appropriately to emergency care situations 	50	25	15	10	-
Total %	100	35	35	30	-

Visual Arts

HSC Assessment Schedule

Visual Arts		Task 1	Task 2	Task 3	Task 4
Due Date		Term 1 Week 2 2021	Term 2 Week 2 2021	Term 3 Week 3 2021	Term 3 Weeks 5/6 2021
Task description		Development of B.O.W & V.A.P.D	In Class Written Task	Final Presentation of B.O.W & V.A.P.D	Trial HSC Examination
Outcomes assessed		H1, H4	H7, H8, H9	H1, H2, H3, H4, H5, H6	H7, H8, H9, H10
Components		Weighting %			
Artmaking	50	15	-	35	-
Art Criticism and Art History	50	-	20	-	30
Total %	100	15	20	35	30

Work Studies

HSC Assessment Schedule

Work Studies		Task 1	Task 2	Task 3	Task 4
Due Date		Term 4 Week 8 2020	Term 2 Week 2 2021	Term 3 Week 8 2021	Term 3 Week 3 2021
Task description		Finance/ Budgeting	Workplace communications	Workplace Journal	Trial HSC Examination
Outcomes assessed		5, 8, 9	2, 4, 5	1, 2, 7	2, 3, 6, 7, 9
Components		Weighting %			
Knowledge and Understanding	30	10	-	5	15
Skills	70	15	25	25	5
Total %	100	25	25	30	20

VOCATIONAL EDUCATION AND TRAINING (VET) COURSES

HSC Assessment Advice for VET Courses

Assessment in VET courses is competency based. This means that you need to demonstrate that you have gained, and can apply the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments.

You will be deemed Competent if performance in all required assessment activities for the unit of competency is satisfactory or Not Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other Board Developed Courses.

Formal assessment will be scheduled only when you have developed the necessary skills, and underpinning knowledge to demonstrate competency.

Your trainer will keep an outcome record of units of competency. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies 'not achieved'. You will also receive a report from the school each semester indicating competency achievement.

The achievement of units of competency, will lead to a Certificate at AQF level I, II or III or a Statement of Attainment towards the AQF qualification. A transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion.

Recognition of Prior Learning (RPL) apply on the RTO RPL form with the evidence relevant to each unit of competency for which RPL is requested. The RPL form and evidence portfolio must be submitted to your trainer who will forward it to the RTO manager for review.

Credit Transfer will be given for units of competency previously achieved with another RTO.

N Determination letters will be issued to students who do not demonstrate due diligence and sustained effort in the course, participate in mandatory work placement and or apply themselves to course outcomes. This process may then lead to an "N" determination for this subject which may prevent the achievement of the HSC. Warning letters will not be issued for failure to achieve competency but are about fulfilling the requirements of learning for the HSC.

Work placement - Advice from NESA in response to COVID-19

"Students undertaking VET courses in 2020 will remain eligible for the Preliminary or HSC credit units if unable to complete work placement. Students are no longer required to undertake NESA-mandated VET work placements." NESA update, 29 April 2020.

<https://educationstandards.nsw.edu.au/wps/portal/nesa/about/news/novel-coronavirus/vet-work-placement>

Workplacement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

- you will not be permitted to participate in a work placement if you are not deemed 'work ready' by your trainer.
- a 'N' determination will be issued if work placement is not satisfactorily completed. This means that the course will not count towards your HSC pattern of study. However, you will still receive a Certificate or Statement of Attainment which indicates the units of competency achieved towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.
- you will complete a workplace journal of your placement.

HSC Examination is only available in some VET courses. (Refer to the specific course assessment summary for more detailed information).

- Optional for students completing the 240 hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).
- Independent of the competency based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC examination. The calculation of the mark is a school decision and will include the Trial HSC examination. This mark is only used in the event of misadventure.

Assessment Summary AHC20116 Certificate II in Agriculture

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) 70 hours in total	Weeks 3 & 4. Term 4 2020
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Weeks 5 & 6. Term 3 2021

Cluster name and unit of competency code and title.	Observation of practical work	Product assessment	Oral questioning	Written assignment, Test, Quiz	Role play, Oral Presentation	Third Party Report	Self-assessment	HSC examinable
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Trainers must deliver and assess Cluster 1, 2, 3, 4, at least one of Cluster 5 and 6 and then select optional clusters to total 18 units. **Qualification Packaging Rules:** <https://training.gov.au/Training/Details/AHC20116>

Cluster 1 Participate in WHS Processes

AHCWHS201 Participate in WHS Processes	Y		Y	Y		Y		Y
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Cluster 2 Working in the Industry

AHCWRK209 Participate in environmentally sustainable work practices	Y		Y	Y	Y	Y		Y
AHCWRK204 Work effectively in the industry	Y		Y	Y	Y	Y		Y
AHCWRK205 Participate in workplace communications	Y		Y	Y	Y	Y		

Cluster 3 Weather

AHCWRK201 Observe and report on weather	Y			Y		Y		Y
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Cluster 4 Chemicals

AHCCHM201 Apply chemicals under supervision	Y			Y	Y			Y
AHCCPM201 Treat Weeds	Y			Y	Y			

Cluster 5 Healthy Animals

AHCLSK202 Care for health and welfare of livestock	Y	Y		Y			Y	Y
AHCLSK205 Handle livestock using basic techniques	Y	Y		Y			Y	
AHCLSK206 Identify and mark livestock	Y	Y		Y			Y	
AHCLSK204 Carry out regular livestock observations	Y	Y		Y			Y	

Cluster 7 Tractors

AHCMOM202 Operate tractors	Y		Y	Y				
AHCMOM302 Operate machinery and equipment	Y		Y	Y				
AHCPIO201 Inspect and clean machinery for plant, animal and soil	Y		Y	Y				

Cluster 8 Feed and Water Livestock

AHCLSK211 Provide feed for livestock	Y		Y	Y				
AHCLSK209 Monitor water supplies	Y		Y	Y				

Cluster 9 Fencing

AHCINF202 Install, maintain and repair farm fencing	Y	Y		Y				
AHCINF201 Carry out basic electric fencing operations	Y	Y		Y				

Depending on the achievement of units of competency; the possible AQF qualification outcome is AHC20116 Certificate II in Agriculture or a Statement of Attainment towards AHC20116 Certificate II in Agriculture.

Assessment Summary for CPC20211 Certificate II in Construction Pathways

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) 70 hours in total	Weeks 3 & 4. Term 4 2020
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Weeks 5 & 6. Term 3 2021

Cluster name, unit of competency code and title.	Observation of practical work	Product assessment	Oral questioning	Written assignment, test	Role-play, Oral presentation	Self-Assessment	HSC examinable
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Cluster 1 Working Safely in the Construction Industry

CPCOHS2001A Apply OHS requirements, policies and procedures in the construction industry	Y		Y	Y		Y	Y
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Cluster 2 Carpentry Basics

CPCCCA2011A Handle carpentry materials	Y	Y	Y	Y		Y	
CPCCA2002B Use carpentry tools and equipment	y	y	y	y			**

Cluster 3 White Card

CPCCWHS1001 Prepare to work safely in the construction industry	Y		Y	Y	Y		Y
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Cluster 4 Levelling

CPCCCM2006B Apply basic levelling procedures	Y		Y	Y			
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Cluster 5 Reading Plans

CPCCCM2001A Read and interpret plans and specifications	Y		Y	Y			Y
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Cluster 6 Prepare for Concreting

CPCCCA2003A Erect and dismantle formwork for footings and slabs on ground	Y	Y		Y		Y	
CPCCCM1015A Carry out measurements and calculations	Y	Y		Y		Y	Y

Cluster 7 Group Project

CPCCCM1013A Plan and organise work	Y	Y		Y		Y	Y
CPCCM2004A Handle construction materials	Y			Y			

Cluster 8 Skills Into Action

CPCCCM1012A Work effectively and sustainably in the construction industry				Y		Y	Y
CPCCCM1014A Conduct workplace communication				Y	Y		Y

Cluster 9 Option 1: Joinery

CPCCJN2001A Assemble components	Y	Y		Y		Y	
CPCCJN2002B Prepare for off-site manufacturing process	Y	Y		Y		Y	

** [CPCCCM2005B](#) Use construction tools and equipment – syllabus content to be delivered

Depending on the achievement of units of competency; the possible AQF qualification outcome is CPC20211 Certificate II in Construction Pathways or a Statement of Attainment towards CPC20211 Certificate II in Construction Pathways.

Assessment Summary for SIT20316 Certificate II in Hospitality

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) 70 hours in total	Weeks 3 & 4. Term 4 2020
Trial HSC exam - Students whose HSC pattern of study makes them eligible to receive an ATAR must sit the trial HSC exam.	Weeks 5 & 6. Term 3 2021

	Observation of practical work	Product Assessment	Oral questioning	Written assignment, test, quiz	Role play, oral presentation	Supplementary Evidence	Other, HSC examinable
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Cluster 1 **Working Together** new cluster

BSBWOR203 Work effectively with others				Y	Y		Y
BSBCMM201 Communicate in the Workplace				Y	Y		

Cluster 2 **Safe and hygienic food preparation-new cluster**

Part A Hygienic Food Preparation							
SITXFSA001 Use hygienic practices for food safety	Y			Y			Y
Part B Safe Food Preparation							
SITHCCC001 Use food preparation equipment	Y	Y		Y			
SITXFSA002 Participate in safe food handling practices	Y	Y		Y			

Cluster 3 **Café Skills- new assessment requirement**

SITHFAB005 Part A Prepare and serve espresso coffee	Y	Y		Y		Y	Y Portfolio
SITHFAB004 Part B Prepare and serve non-alcoholic beverages	Y	Y		Y		Y	Y Portfolio

Cluster 4 **Safe and Sustainable work practices**

SITXWHS001 Participate in safe work practices	Y			Y	Y		Y
BSBSUS201 Participate in environmentally sustainable work practices				Y			

Cluster 5 **Interacting with diverse customers**

SITXCCS003 Interact with customers	Y			Y	Y		Y
SITXCOM002 Show social and cultural sensitivity	Y			Y	Y		

Cluster 6 **Serving food and beverages – new assessment requirement**

SITHFAB007 Serve food and beverage	Y			Y		Y	Y Portfolio
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Cluster 7 **Keeping up to date with industry**

SITHIND002 Source and use information on the hospitality industry				Y			Y
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Cluster 8 **Use hospitality skills effectively – new assessment requirement**

SITHIND003 Use hospitality skills effectively	Y			Y		Y	Portfolio
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Assessment Summary for cohort 2020-2021

MEM10119 Certificate I Engineering and

Statement of Attainment towards MEM20413 Certificate II in Engineering Pathways.

Requirements for HSC purposes	Dates
Work Placement (compulsory for the HSC) 35 hours in total	Weeks 3 & 4. Term 4 2020
NO HSC examination available in this course	NA

Cluster name, unit of competency code and title.	Observation of practical work	Product assessment	Written assignment, Test, Quiz	Portfolio	HSC examinable
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Cluster 1 – Welcome to the industry

MEM13015 Work safely and effectively in manufacturing and engineering		Y	Y		
MEM16006 Organise and communicate information		Y	Y		
MEM11011 Undertake manual handling	Y	Y	Y		

Cluster 2 – Right tool, right job

MEM18001 Use hand tools	Y	Y	Y		
MEM18002 Use power tools/hand held operations	Y	Y	Y		

Cluster 3 – Engineering in practice

MEM12024 Perform computations	Y	Y	Y		
MEM16008 Interact with Computer technology	Y	Y			
MEM7032 Use workshop machines for basic operations	Y				

Cluster 4 – Can we build it

MEMPE006A Undertake a basic engineering project	Y	Y	Y	Y	
MEMPE001A Use engineering workshop machines	Y			Y	
MEMPE005A Develop a career plan for the engineering and manufacturing industry			Y		

Cluster 5 – Sparks and noise

MEMPE002A Use electric welding machines	Y		Y		
MEMPE004A Use fabrication equipment	Y	Y	Y		

Depending on the achievement of units of competency; the possible AQF qualification outcomes are

Statement of Attainment towards MEM10119 Certificate I in Engineering or

MEM10119 Certificate I in Engineering and /or

Statement of Attainment towards MEM20413 Certificate II in Engineering Pathways.

TAFE EXTERNAL COURSES

For all courses delivered by external providers such as TAFE NSW please consult with the RTO (Registered Training Organisation) for the assessment criteria.

- VET Business Services
- VET Children Services
- VET Education Services
 - VET Fitness
 - VET Human Services
- VET Metals & Engineering