

WEST WYALONG HIGH SCHOOL



ASSESSMENT MANUAL & ASSESSMENT TASKS

Year 11 - 2025

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HIGHER SCHOOL CERTIFICATE STUDIES

THE CERTIFICATE

The NSW Education Standards Authority (NESA) is a Statutory Board which awards students completing Year 12 the Higher School Certificate. To be eligible for this award, students must comply with the entry requirements, course restrictions and the rules and regulations set down by the NESA. These rules and regulations also cover Year 11 which must be successfully completed.

SOME SCHOOL AND NESA REQUIREMENTS

It is expected that:

- a. *the student's attendance, conduct and progress will be satisfactory*
- b. *the student will study appropriate courses as approved by the NESA,*
- c. *the student will complete the requirements of each course including any necessary oral, aural, practical or field work,*
- d. *the student will have performed all tasks required as part of the assessments program, and*
- e. *the student will sit for any examination set as part of the course and will sit for the Higher School Certificate examination in Year 12.*

ASSESSMENTS

The School is required to provide to NESA an assessment of student achievements for each course presented both in the Year 11 and HSC year. It is emphasised that the HSC assessment is a measure of actual achievement during the year of preparation for the Higher School Certificate examination, not a prediction or estimate of performance.

THE PURPOSE OF ASSESSMENT

Assessments are intended to provide an indication of a student's attainment which is based on:

- *a wider coverage of the syllabus than can be measured by the external examination, and*
- *measures and observations obtained through the course rather than at a single examination.*

THE SCHOOLS' RESPONSIBILITIES

In accordance with NESA requirements, this school has developed an Assessment Programme for each course in both the Year 11 and HSC year. We have -

- *Identified the student tasks which best measure the components*
- *Specified weightings to be applied to each of the tasks to maintain the relative importance of each component*
- *Scheduled the various tasks throughout the course*
- *Prepared information for students, setting out the requirements of each course, and*
- *Undertaken to keep records of the student's performance on each task and provide information to the students on their progress.*

REPORTING RESULTS

During the course, the school will provide information to students which will show their achievements relative to each other. **This will occur in the form of school reports.**

In the HSC year, the final assessment mark will be moderated by NESA to ensure that students are not advantaged or disadvantaged by the pattern of marks used by the school. The school's judgement of the order of merit of its students and the relative differences between them will be retained by this process.

RESPONSIBILITY FOR SCHOOL ASSESSMENT

The school executive is responsible for collating subject assessment programs, drawing up assessment task timetables, considering illness and misadventure appeals and dealing with any problems related to assessment tasks.

THE PRINCIPAL IS THE FINAL ARBITER IN ALL ASSESSMENT MATTERS.

SENIOR ASSESSMENT POLICY

1. Rationale

This policy aims to provide a **fair system for all students**.

It is designed to:

- assist students who would otherwise be disadvantaged by illness or misadventure.
- ensure that students cannot gain special consideration where this is not warranted.
- ensure that all appeals are dealt with fairly and consistently.
- promote and protect the best interest of all students.

It should be noted that, while students with genuine health problems will be given due consideration, the decision of the School Executive is final. The upholding of an Appeal must not be assumed.

2. Student Responsibilities

A comprehensive assessment program with details of compulsory tasks and examinations is provided for each student at the beginning of both the Year 11 and HSC courses. Some tasks will be performed at school. Others will be submitted as hand-in tasks.

NB: The HSC Assessment program provides students with 50% of their final HSC mark.

Students are required to:

- sit for tasks **at the time** specified on the assessment program.
- hand in tasks to the front office or online learning management system (ie. Google Classroom) **by 12.27pm** on the designated date.
- follow the correct procedures if a due date is missed or an extension or special consideration is requested.

3. Teacher Responsibilities

- Notify students, in writing, fourteen (14) days in advance of assessment tasks due date.
- Assessment task to be handed back fourteen (14) days after the date of submission.

4. General rules when applying for misadventure

- A Senior Assessment Appeal form must be collected from the Head Teacher on the day of return from absence when a task or due date has been missed. (If the Head Teacher is absent, see the Deputy Principal).
- The Appeal form must be fully completed and be accompanied by a medical certificate (in cases of illness) or other supporting documentation (in cases of misadventure).
- An Appeal form must be lodged with the appropriate Head Teacher **within 2 days** of return to school after a task or the due date for a hand-in task has been missed, or where special consideration is sought.

- Any Appeal lodged after this time will **NOT** be accepted.
- **No** appeal application will normally be accepted after a task has been marked and returned.

5. Absence due to illness on the day of a Task

If you are absent on the day of a task due to illness, you are required to:

- **telephone the school** to let the Deputy or Head Teacher know of your absence
- **obtain a medical certificate** for the time you are away (Section 5)
- on the day of your return to school collect a **Senior Assessment Appeal Form** from the head teacher
- complete the form and return it immediately to the Head Teacher for his/her comments
- submit the completed form with the medical certificate **within 2 days** to the appropriate Head Teacher.

Important: Appeals lodged **after 2 days** of return to school will normally not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must see the appropriate Head Teacher as soon as possible, but within the 2 days.

Under normal circumstances, you will be expected to sit the missed task (or a substitute task) as soon as possible after your return to school. In the case of serious illness or extended absence, especially where several tasks have been missed, the new dates may be negotiated.

6. Medical certificates

A medical certificate must be submitted for any claim of illness as cause for absence from a task. Medical certificates should cover the **entire period** of the student's absence, not just the day of a task.

7. Illness at school on the day of a Task

If you become ill while at school before the commencement of a task, you should:

- inform the appropriate Head Teacher.
- collect a Senior Assessment Appeal Form from the head teacher.
- obtain permission to go home if you are too sick to do the task. ***You must also obtain a medical certificate from your doctor to present with your Appeal Form.***
- on the day of your return, take the form immediately to the Head Teacher for his/her comments
- submit the completed form with the medical certificate **within 2 days** of your return to the appropriate Head Teacher.

Note: If you decide to do the task, no allowance can usually be made and you must accept the mark you receive.

Appeals lodged **after 2 days** of return to school will not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must see the appropriate Head Teacher as soon as possible, but within the 2 days.

8. Illness during a Task

- In the unlikely event that you are taken ill during a task, you must notify the supervising teacher **immediately**.
- Students who are sick during a task may apply for consideration using a Senior Assessment Appeal Form.
- An appeal of this nature will only be upheld in the most exceptional circumstances.

9. Absence from a Task with prior Approved Leave

If you know you will miss a task or the deadline for a hand-in task because you will be absent from school on approved leave, you are required to:

- have your absence approved by the Principal or Deputy Principal **in advance**.
- consult with the Head Teacher of the subject involved **in advance**.
- negotiate a new date for the task. This will usually be **before** the date scheduled for the task.
- submit an Assessment Appeal to the Deputy Principal or Principal in advance of the absence. You should supply all the necessary details, including a letter from your parent or guardian and a medical certificate where appropriate.

Note: Approved leave is not automatic and will only be granted for substantial reasons.

10. Absence on the day of a Task for reasons other than illness

If you are absent from a task because of misadventure or a personal matter you must follow the same procedure as for absence due to illness:

- telephone the school to let the Deputy or Head Teacher know of your absence
- on the day of your return to school collect a Senior Assessment Appeal Form
- attach a letter of explanation from your parent or guardian. However, if the matter is confidential, you should refer this to the Deputy Principal or Principal, who can verify your appeal. In this instance, no other details are necessary on the form itself.
- submit the completed form with any supporting documentation **within 2 days** to the Deputy Principal or Principal.

Important: Appeals lodged **after 2 days** of return to school will not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must see the appropriate Head Teacher as soon as possible but, within the 2 days.

11. Submission of Hand in Tasks

All assessment tasks done outside of class time are to be handed in, **with completed cover sheet**, to the clerical assistants at the school office before **12.27pm** on the day it is due. Each task will be receipted by the clerical assistants by being recorded with a submission time and date. A copy of the required cover sheet is provided in this booklet.

Note: Students who know in advance that they will be absent on the day a hand-in task is due, **MUST** submit their work before the due date. Therefore, holidays, tests for driver's licences etc. are not valid reasons for the late submission of a task.

12. Application for illness or misadventure – What happens when the form is submitted?

When you lodge your Appeal, you are **requesting** consideration of your special circumstances.

Your application will be considered by the faculty Head Teacher and Deputy Principal. If necessary, it will be referred to the School Executive. It is **NOT** automatic that your appeal will be accepted. You should contact the appropriate Head Teacher if you have any queries regarding your appeal.

13. Alternative tasks or procedures

Students should be aware that when they miss a task they **cannot be guaranteed** the mark they might have obtained by doing the task on the specified date.

If an appeal is upheld for a missed task, the **Head Teacher** may:

- authorise the task to be given as soon after the student's return to school as is reasonable and practicable
- authorise an alternative task to be given as soon after the student's return to school as is reasonable and practicable
- grant an extension of time (in the case of a hand-in task)
- determine an alternative procedure, in consultation with the school executive. Often an estimated mark will be calculated statistically at the end of the assessment period.

14. When an Alternative Task cannot be given

If an alternative task cannot be given after the Appeal for a missed assessment task has been upheld, a mark will be allocated. This is usually calculated mathematically at the end of the course.

15. Missing a re-negotiated date for a missed task or extension of time

A renegotiated date is a firm undertaking to complete the missed task or submit the hand-in task at that time. Students who do not comply with this must submit another Appeal form, which will be considered on its merits as a new Appeal.

16. Problems with computers

- It is every student's responsibility to ensure that work prepared on a computer is regularly backed up and saved either onto a hard copy or a drive, so work is not lost.
- If your computer or printer malfunctions and you cannot print the final version of your work, you are required to submit the file or working drafts printed during the preparation of the task.
- Students are advised to keep:
 - at least one back-up of work required for an HSC task.
 - copies of all printed drafts made during the progress of the assignment.
- The printing of assignments should not be left to the last minute. **"Computer problems" will NOT be accepted as grounds for an appeal for an extension of time.**

17. Assessment Tasks and Excursions

Timetabled assessment tasks must take precedence over all other school activities. Students are required to sit for the assessment task or submit a hand-in task as scheduled. No allowance will be made for students who attend an excursion for another subject instead of fulfilling their HSC Assessment obligations on the given date.

18. Tasks or due dates missed without an acceptable reason

If a student misses a task or does not submit work by the due date and an Appeal is not upheld (or not submitted) a mark of zero will be recorded for the task.

Note: Students who know in advance that they will be absent on the day a hand-in task is due, **MUST** submit their work before the due date. Therefore, holidays, tests for driver's licences, sporting trips etc. are not valid reasons for the late submission of a task.

19. Award of Zero for 50% of the Assessment Mark in a subject

If a student is awarded 0 marks for the equivalent of 50% of the total assessment mark for a subject, because these tasks have been missed, the Principal cannot certify that the course has been satisfactorily studied.

Should this be a Year 11 course it will mean the student cannot follow on with the study of this course and also may mean there have not been sufficient units studied to qualify for a HSC. In the case of a HSC course, the course will not be included in HSC results. This may mean that the student will not be eligible for the award of a Higher School Certificate, as a minimum of 10 units must be satisfactorily presented.

20. The Trial/Yearly Examinations

The Trial/Yearly Examinations are part of the HSC Assessment Task Program and exactly the same rules and regulations apply as for the other HSC Assessment tasks. An Appeal form must be submitted to the appropriate Head Teacher by any student missing a task or requiring special consideration.

21. Late arrival at a Task

Students must arrive punctually for tasks. Additional time will not be given or alternative arrangements made if a student is late, unless there are substantive reasons. Students should report to the appropriate Head Teacher on arrival, who may be able to arrange for the student to be isolated to complete the task if circumstances warrant this. An appeal form must be lodged before any consideration can be given.

22. Applying for an Extension

If it is necessary to apply for an extension of time for the completion of the task you must:

- Discuss the matter with the faculty Head Teacher.
- Submit an appeal form to the Head Teacher, with any appropriate supporting documentation, for their decision to be recorded.
- Submit the form to the appropriate Head Teacher.

23. Long Term Problems

Students are advised of the following provisions for situations involving a long term problem.

NESA Special Provisions

NESA may grant special provision to students who have medical conditions that require, for example, rest breaks, food, special furniture. Where provisions are likely to be granted by the NESA they will also be available to students during the Trial HSC. Students who have special needs should discuss them with the school counsellor as earlier as possible so that appropriate documentation can be completed.

Universities' Access Scheme

Universities sometimes grant students who have long term medical or other problems that cause significant disadvantage special consideration through a program called the ACCESS scheme. Students who believe they have such circumstances should discuss them with the school counsellor as earlier as possible so that appropriate documentation can be completed.

24. Minimum level of application

NESA requires students to apply themselves with diligence and sustained effort to the set tasks and experiences provided in the course. This applies to all tasks, homework, assignments and not only to the tasks above. Students who fail to complete these put their satisfactory completion of the course in jeopardy. This can then prevent them continuing with the course for the HSC.

Non serious attempts include but are not limited to:

- Answering only multiple choice questions.
- Responses containing objectionable material (eg. Abuse directed at a staff member, obscene symbols, drawings or comments).

Malpractice Policy

Malpractice in the Assessment Program refers to any attempt by a student to improve their assessment by any means which does not give a true reflection of their own work or their own learning.

Examples of malpractice would include but not limited to:

- Plagiarism.
- Collusion.
- Misrepresentation.
- Breach of assessment conditions.
- Brining unauthorised equipment/materials.
- Bringing electronic devices unless specifically approved.
- Students having relevant information in their possession or visible or accessible during a test
- Using a programmable calculator during a test
- Deliberately disturbing other students during a test
- Communicating with other students during a test
- Writing before or after instructed to during a test
- Submitting work prepared by another person for an assignment.
- Using sources of information or quotations which are not acknowledged.
- Submitting downloaded text from the internet without appropriate acknowledgement and quotations.
- Making misleading statements about the word length of an assignment.
- Consulting notes or communicating in any way with anyone during a test.
- Submitting assignments prepared by or assisted by an outside tutor.

Consequences

Cases of alleged malpractice will be considered by a committee convened by the Principal. The Principal's decision in these matters will be final. The likely outcome of a case of malpractice would be that the student would be awarded zero for all or part of the task. It is possible that this could make the student ineligible for an award in that subject at the Higher School Certificate.

Using Artificial Intelligence (AI)

Unapproved use of Artificial Intelligence (AI) in the completion of assignments is a breach of academic integrity. All work presented in assessment tasks and external examinations must be a student's own work or must be acknowledged appropriately. Please refer to the following website for further information -

<https://www.nsw.gov.au/education-and-training/nesa/hsc/rules-and-procedures>

2025 YEAR 11 ASSESSMENT TASK CALENDAR

TERM	DATE	WEEK	SUBJECT
Term 1 2025	6 Feb – 7 Feb	2	
	10 Feb – 14 Feb	3	
	17 Feb – 21 Feb	4	
	24 Feb – 28 Feb	5	
	3 Mar – 7 Mar	6	
	10 Mar – 14 Mar	7	Chemistry, Work Studies
	17 Mar – 21 Mar	8	Ancient History
	24 Mar – 28 Mar	9	English Advanced, English Standard
	31 Mar – 4 Apr	10	Mathematics Extension 1, SLR
	7 Apr – 11 Apr	11	Business Studies, HMS
Term 2 2025	28 Apr – 2 May	1	Mathematics Advanced, Mathematics Standard, Numeracy
	5 May – 9 May	2	Biology, English Studies
	12 May – 16 May	3	Design & Technology
	19 May – 23 May	4	
	26 May – 30 May	5	VET WORK PLACEMENT
	2 Jun – 6 Jun	6	VET WORK PLACEMENT
	9 Jun – 13 Jun	7	
	16 Jun – 20 Jun	8	English Advanced, English Standard
	23 Jun – 27 Jun	9	Mathematics Advanced, Work Studies, Visual Arts
	30 Jun – 4 Jul	10	Ancient History, Mathematics Extension 1, SLR
Term 3 2025	21 Jul – 25 Jul	1	Chemistry, Mathematics Standard, Numeracy
	28 Jul – 1 Aug	2	HMS
	4 Aug – 8 Aug	3	English Studies
	11 Aug – 15 Aug	4	Design & Technology
	18 Aug – 22 Aug	5	Biology, Business Studies
	25 Aug – 29 Aug	6	
	1 Sept – 5 Sept	7	
	8 Sept – 12 Sept	8	YEARLY EXAMINATIONS
	15 Sept – 19 Sept	9	Visual Arts
	22 Sept – 26 Sept	10	

NB: PLEASE CHECK THESE ASSESSMENT DATES WITH YOUR CLASS TEACHERS

ASSESSMENT SCHEDULES

2025

(updated February 2025)

English Advanced Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Reading to Write Imaginative text with reflection	Narratives that Shape our World Multimodal presentation	Yearly Examination Critical responses
Due date	Term 1 Week 9	Term 2 Week 8	Term 3 Week 8
Outcomes assessed	EN11-3 EN11-5 EN11-9	EN11-1 EN11-2 EN11-3 EN11-5 EN11-7 EN11-9	EN11-1 EN11-3 EN11-5 EN11-6 EN11-8
Components	Weighting		
Knowledge and understanding of course content	15%	20%	15%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15%	20%	15%
Total %	30%	40%	30%

English Standard Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Imaginative text with reflection Reading to Write	Interactive ICT presentation (Multimodal presentation) Contemporary Possibilities	Yearly Examination Analytical responses
Due date	Term 1 Week 9	Term 2 Week 8	Term 3 Week 8
Outcomes assessed	EN11-3 EN11-5 EN11-7 EN11-9	EN11-1 EN11-2 EN11-4 EN11-6 EN11-8	EN11-1 EN11-3 EN11-5 EN11-8
Components	Weighting		
Knowledge and understanding of course content	15%	20%	15%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15%	20%	15%
Total %	30%	40%	30%

English Studies

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Multimodal presentation Mandatory Module: Achieving through English	Collection of classwork Learning portfolio (4 sections)	Yearly Examination Section one HSC style
Due date	Term 2 Week 2	Term 3 Week 3	Term 3 Week 8
Outcomes assessed	ES11-1 ES11-2 ES11-3 ES11-4	ES11-5 ES11-6 ES11-10	All outcomes
Components	Weighting		
Knowledge and understanding of course content	15%	20%	15%
Skills in: • comprehending texts • communicating ideas • using language accurately, appropriately and effectively	15%	20%	15%
Total %	30%	40%	30%

Ancient History

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Source analysis Investigating Ancient History	Research and in class essay Historical investigation	Yearly Examination
Due date	Term 1 Week 8	Term 2 Week 10	Term 3 Week 8
Outcomes assessed	AH11-6 AH11-7 AH11-9 AH11-10	AH11-3 AH11-4 AH 11-5 AH11-6 AH11-8 AH11-9	AH11-1 AH11-2 AH11-6 AH11-7 AH11-9
Components	Weighting		
Knowledge and understanding of course content	10%	10%	20%
Historical skills in the analysis and evaluation of sources and interpretations	5%	5%	10%
Historical inquiry and research	10%	10%	0%
Communication of historical understanding in appropriate forms	5%	5%	10%
Total %	30%	30%	40%

Biology Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Practical investigation Plan, design and conduct a practical investigation. Written report. Module 1	Depth Study Analysis of Primary and/or Secondary data. Poster presentation. Modules 3 & 4	Yearly Examination Objective, short answer and extended response. Modules 1-4
Due date	Term 2 Week 2	Term 3 Week 5	Term 3 Week 8
Outcomes assessed	BIO11/12-1 BIO11/12-2 BIO11/12-3 BIO11/12-4 BIO11/12-5 BIO11/12-6 BIO11-8	BIO11/12-4 BIO11/12-5 BIO11/12-6 BIO11/12-7 BIO11-10 BIO11-11	BIO11/12-4 BIO11/12-5 BIO11/12-6 BIO11/12-7 BIO11-8 BIO11-9 BIO11-10 BIO11-11
Components	Weighting		
Skills in working scientifically	25%	25%	10%
Knowledge and understanding	5%	5%	30%
Total %	30%	30%	40%

Note: To meet course requirements in Biology students must undertake as a minimum a depth study/studies of 15 hours and practical investigations totalling 35 hours.

Business Studies

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Research report and in-class response	Small business plan	Yearly Examination
Due date	Term 1 Week 11	Term 3 Week 5	Term 3 Week 8
Outcomes assessed	P1 P2 P7 P8	P3 P4 P8 P9 P10	P3 P5 P6 P9 P10
Components	Weighting		
Knowledge and understanding of course content	10%	10%	20%
Communication of business information, ideas and issues in appropriate forms	10%	10%	0%
Inquiry and research	10%	10%	0%
Stimulus based skills	0%	10%	10%
Total %	30%	40%	30%

Chemistry

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Practical task – properties and structure of matter	Quantitative Chemistry – experiment and research (including depth study)	Yearly Examination
Due date	Term 1 Week 7	Term 3 Week 1	Term 3 Week 8
Outcomes assessed	CH11-1, CH11-2, CH11-4, CH11-6, CH11-8	CH11-1, CH11-2, CH11-4, CH11-5, CH11-6, CH11-7, CH11-9	CH11-1 to CH11-11
Components	Weighting		
Skills in working scientifically	25%	25%	10%
Knowledge and understanding of course content	10%	10%	20%
Total %	35%	35%	30%

Design & Technology

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Designer Case Study	Preliminary Project	Yearly Examination
Due date	Term 2 Week 3	Term 3 Week 4	Term 3 Week 8
Outcomes assessed	P1.1, P2.1, P2.2, P6.1	P3.1, P4.1, P4.2, P4.3, P5.1, P5.2, P5.3, P6.2	P1.1, P2.2, P5.1, P5.2, P5.3
Components	Weighting		
Knowledge and understanding of course content	10%	10%	20%
Knowledge and skills in designing, managing, producing and evaluating design projects	20%	30%	10%
Total %	30%	40%	30%

Health and Movement Science (HMS)

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Depth Study Task	Collaborative investigation	Yearly Examination
Due date	Term 1 Week 11	Term 3 Week 2	Term 3 Week 8
Outcomes assessed	HM 11-03 HM 11-04 HM 11-08 HM11-10	HM11-01 HM11-02 HM11-05 HM11-07 HM11-10	HM11-01 HM11-02 HM11-03 HM11-04 HM11-06 HM11-08 HM11-09
Components	Weighting		
Knowledge and understanding of course content	10%	10%	20%
Skills in collaboration, analysis, communication, creative thinking, problem-solving and research	20%	30%	10%
Total %	30%	40%	30%

Mathematics Advanced Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Investigation/ Research Task Topic F1	In Class Test Topics T1, T2	Yearly Examination Topics F1, T1, T2, C1, E1
Due date	Term 2 Week 1	Term 2 Week 9	Term 3 Week 8
Outcomes assessed	MA11.1 MA11.2 MA11.8 MA11.9	MA11.1 MA11.3 MA11.4 MA11.9	MA11.1 MA11.2 MA11.3 MA11.4 MA11.5 MA11.6 MA11.9
Components	Weighting		
Understanding, fluency and communicating	15%	15%	20%
Problem Solving, reasoning and justification	15%	15%	20%
Total %	30%	30%	40%

Mathematics Extension 1

Year 11

Assessment Schedule

	Task 1	Task 2	Task 3
Task description	In Class Test Topic F1, F2	Investigation/ Research Task Topics T1 & T2	Yearly Examination Topics F1, T1, T2, C1, A1
Due date	Term 1 Week 10	Term 2 Week 10	Term 3 Week 8
Outcomes assessed	ME11.1 ME11.2 ME11.7	ME11.1 ME11.3 ME11.6 ME11.7	ME11.1 ME11.2 ME11.3 ME11.4 ME11.5 ME11.6 ME11.9
Components	Weighting		
Understanding, fluency and communicating	15%	15%	20%
Problem solving, reasoning and justification	15%	15%	20%
Total %	30%	30%	40%

Mathematics Standard Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	In Class Test Topics A1, A2, F1.2, F1.1	Investigation/ Research Task Topic S1	Yearly Examination Topics A1, A2, F1.2, F1.1, F1.3, S1, M1.1, M1.3, M1.2
Due date	Term 2 Week 1	Term 3 Week 1	Term 3 Week 8
Outcomes assessed	MS11-1 MS11-2 MS11-5 MS11-6 MS11-9 MS11-10	MS11-2 MS11-7 MS11-9 MS11-10	MS11-1 MS11-2 MS11-3 MS11-4 MS11-5 MS11-6 MS11-7 MS11-10
Components	Weighting		
Understanding, fluency and communicating	15%	15%	20%
Problem solving, reasoning and justification	15%	15%	20%
Total %	30%	30%	40%

Numeracy Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Investigation task Module 1 and Module 2	Investigation task Module 1 Topics 1.1, 1.2, 1.3, 1.4 and 1.5	Yearly Examination Module 1 and Module 2
Due date	Term 2 Week 1	Term 3 Week 1	Term 3 Week 8
Outcomes assessed	N6-1.1 N6-1.2 N6-1.3 N6-2.1 N6-2.2 N6-2.3 N6-3.1 N6-3.2	N6-1.1 N6-1.2 N6-1.3 N6-2.1 N6-2.2 N6-2.3 N6-3.1 N6-3.2	N6-1.1 N6-1.2 N6-1.3 N6-2.1 N6-2.2 N6-2.3 N6-3.1 N6-3.2
Components	Weighting		
Knowledge and understanding	15%	15%	20%
Skills	15%	15%	20%
Total %	30%	30%	40%

Sport, Lifestyle & Recreation Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Sports administration	Fitness	Yearly Examination
Due date	Term 1 Week 10	Term 2 Week 10	Term 3 Week 8
Outcomes assessed	1.5 2.3 3.5 4.3	1.4 2.4 3.7 4.5	All Outcomes
Components	Weighting		
Knowledge and understanding of <ul style="list-style-type: none"> the factors that influence health and participation in physical activity understanding of the principles and processes impacting on realisation of movement potential 	15%	15%	20%
Skills in: <ul style="list-style-type: none"> implementing strategies that promote health, physical activity and enhanced performance influencing the participation and performance of self and others 	15%	15%	20%
Total %	30%	30%	40%

Visual Arts Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Essay and Portfolio	Yearly Examination	Body of Work & Visual Arts Process Diary
Due date	Term 2 Week 9	Term 3 Week 8	Term 3 Week 9
Outcomes assessed	P2, P3, P5	P7, P8, P9, P10	P1, P4, P7, P8, P9, P10
Components	Weighting		
Art making	15%	0%	35%
Art criticism and art history	25%	25%	0%
Total %	40%	25%	35%

Work Studies Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
Task description	Skills report	Job Application/Resume	Yearly Examination
Due date	Term 1 Week 7	Term 2 Week 9	Term 3 Week 8
Outcomes assessed	2, 5, 6	2, 3, 5	3, 4, 7, 8, 9
Components	Weighting		
Knowledge and understanding	10%	20%	20%
Knowledge and skills	20%	20%	10%
Total %	30%	40%	30%

TAFE COURSES

If studying a TAFE course, please see your TAFE teacher for details of the course tasks, the outcomes/competencies required and assessment due dates.

It is a requirement that all TAFE students regularly check their email (DEC and TAFE) to ensure they are aware of any requirements from TAFE.

School Name: West Wyalong High School

Blended – Assessment Schedule Year 11 - 2025

Assessment Tasks for AHC20122 Certificate II in Agriculture Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.			Task WHS	Task Operate Tractors	Task Biosecurity	Task Communicate and Work Effectively	Task Handle and Observe Livestock	Task Care for Livestock
Code	Unit of Competency	HSC Examinable	Week 5 Term 1 Date 28/2/25	Week 11 Term 1 Date 11/4/25	Week 11 Term 1 Date 11/4/25	Week 10 Term 2 Date 4/7/25	Week 10 Term 3 Date 26/9/25	Week 10 Term 3 Date 26/9/25
AHCWHS202	Participate in workplace health and safety processes	√	X					
AHCMOM202	Operate tractors			X				
AHCMOM304	Operate machinery and equipment			X				
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity				X			
AHCWRK212	Work effectively in industry	√				X		
AHCWRK213	Participate in workplace communications					X		
AHCLSK205	Handle livestock using basic techniques						X	
AHCLSK204	Carry out regular livestock observation						X	
AHCLSK202	Care for health and welfare of livestock	√						X

Depending on the achievement of units of competency, the possible qualification at completion of Year 11 is a Statement of Attainment toward AHC20122 Certificate II in Agriculture.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Joinery

Assessment Schedule Year 11 – 2025

Assessment Tasks for CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3) Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students. *Task 2 completion may be carried over to HSC year			Task 1 White card	Task 2 Tools and equipment	Task 3 Work safe	Task 4 Working it out
Code	Unit of Competency	HSC Examinable	Week 2 Term 1 Date 07/02/25	Week 11 Term 1 Date 11/04/25	Week 10 Term 2 Date 04/07/25	Week 10 Term 3 Date 26/09/25
CPCWHS1001	Prepare to work safely in the construction industry		X			
CPCCA2002	Use carpentry tools and equipment			X		
CPCCM2005	Use construction tools and equipment	X		X		
CPCCA2011	Handle carpentry materials			X		
CPCCWHS2001	Apply WHS requirements, policies, and procedures in the construction industry	X			X	
CPCCM1011	Undertake basic estimation and costing					X
CPCCOM1015	Carry out measurements and calculations	X				X

Depending on the achievement of units of competency, the possible qualification at completion of Year 11 is a Statement of Attainment toward CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3).

For students sitting the optional HSC exam, an estimated mark is required. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student’s achievement of tasks similar to the HSC examination, such as a trial HSC examination.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Assessment Schedule Year 11 - 2025

Assessment Tasks for MEM10119 Certificate I in Engineering & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students. *Task 2 completion may be carried over to HSC year		Task 1 Welcome to the industry	Task 2 Right tool right job	Task 3 Engineering in practice
Code	Unit Name	Week 2 Term 2 Date 09/05/25	Week 10 Term 2 Date 04/07/25	Week 10 Term 3 Date 26/09/25
MEM13015	Work safely and effectively in manufacturing and engineering	X		
MEM16006	Organise and communicate information	X		
MEM11011	Undertake manual handling	X		
MEM18001	Use hand tools		X	
MEM18002	Use power tools/hand held operations		X	
MEM12024	Perform computations			X
MEM16008	Interact with computer technology			X
MEM07032	Use workshop machines for basic operations			X

Depending on the achievement of units of competency, the possible qualification at completion of Year 11 is a Statement of Attainment toward MEM10119 Certificate I in Engineering & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Assessment Schedule Year 11 - 2025

Assessment Tasks for SIT20322 Certificate II in Hospitality			Task 1 Safety in the kitchen	Task 2 Service please
Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.			Week 9	Week 5
			Term 2	Term 3
Code	Unit of Competency	HSC Examinable	Date 27/06/25	Date 22/08/25
SITXWHS005	Participate in safe work practices	X	X	
SITXFSA005	Use hygienic practices for food safety	X	X	
SITXFSA006	Participate in safe food handling practices	X	X	
SITHCCC025	Prepare and present sandwiches		X	
SITXCCS011	Interact with customers	X		X
SITXCOM007	Show social and cultural sensitivity			X

Depending on the achievement of units of competency, the possible qualification at completion of Year 11 is a Statement of Attainment toward SIT20322 Certificate II in Hospitality.

For students sitting the optional HSC exam, an estimated mark is required. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student’s achievement of tasks similar to the HSC examination, such as a trial HSC examination.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



WEST WYALONG HIGH SCHOOL

Assessment Task Appeal Form

Return to Head Teacher

Date Issued: ___ / ___ / ___

To be used in the case of: a missed task

Please tick

application for extension of time

illness/misadventure during a task

Surname: _____

Given names: _____

Subject: _____ No of Units _____ Class: _____

Name of Teacher: _____

Assessment Task: _____

(Due) Date of Task: _____

Date of return to school in case of absence: _____

Reasons(s) supporting application:

I have attached a Medical Certificate from Dr: _____
(Doctor's name)

Student's signature: _____ Date: _____

Parent/Guardian signature: _____ Date: _____

ACTION: _____

Signature Head Teacher: _____

Original to be placed in student file.