

# WEST WYALONG HIGH SCHOOL



## ASSESSMENT MANUAL & ASSESSMENT TASKS

Year 11 - 2024

Last Updated: February 2024

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## Contents

HIGHER SCHOOL CERTIFICATE STUDIES .....	5
THE CERTIFICATE.....	5
SOME SCHOOL AND NESA REQUIREMENTS.....	5
ASSESSMENTS .....	5
THE PURPOSE OF ASSESSMENT .....	5
THE SCHOOLS' RESPONSIBILITIES .....	5
REPORTING RESULTS .....	6
RESPONSIBILITY FOR SCHOOL ASSESSMENT .....	6
SENIOR ASSESSMENT POLICY.....	7
1. Rationale.....	7
2. Student Responsibilities.....	7
3. Teacher Responsibilities.....	7
4. General rules when applying for misadventure.....	7
5. Absence due to illness on the day of a Task.....	8
6. Medical certificates .....	8
7. Illness at school on the day of a Task.....	8
8. Illness during a Task.....	9
9. Absence from a Task with prior Approved Leave .....	9
10. Absence on the day of a Task for reasons other than illness.....	9
11. Submission of Hand in Tasks .....	10
12. Application for illness or misadventure – What happens when the form is submitted?.....	10
13. Alternative tasks or procedures .....	10
14. When an Alternative Task cannot be given.....	10
15. Missing a re-negotiated date for a missed task or extension of time .....	10
16. Problems with computers.....	11
17. Assessment Tasks and Excursions .....	11
18. Tasks or due dates missed without an acceptable reason.....	11
19. Award of Zero for 50% of the Assessment Mark in a subject.....	11
20. The Trial/Yearly Examinations .....	11
21. Late arrival at a Task .....	12
22. Applying for an Extension .....	12
23. Long Term Problems .....	12
24. Minimum level of application.....	12
Malpractice Policy .....	13
Assessment Task Cover Sheet.....	14
2024 YEAR 11 ASSESSMENT TASK CALENDAR .....	15
ASSESSMENT SCHEDULES.....	16

English Standard .....	17
English Studies .....	18
Ancient History.....	19
Biology.....	20
Business Studies .....	21
Design & Technology.....	22
Investigating Science.....	23
Mathematics Advanced .....	24
Mathematics Extension 1.....	25
Mathematics Standard.....	26
Numeracy .....	27
PDHPE .....	28
Sport, Lifestyle & Recreation .....	29
Visual Arts.....	30
TAFE COURSES.....	31

# HIGHER SCHOOL CERTIFICATE STUDIES

## THE CERTIFICATE

The NSW Education Standards Authority (NESA) is a Statutory Board which awards students completing Year 12 the Higher School Certificate. To be eligible for this award, students must comply with the entry requirements, course restrictions and the rules and regulations set down by the NESA. These rules and regulations also cover Year 11 which must be successfully completed.

## SOME SCHOOL AND NESA REQUIREMENTS

It is expected that:

- a. *the student's attendance, conduct and progress will be satisfactory*
- b. *the student will study appropriate courses as approved by the NESA,*
- c. *the student will complete the requirements of each course including any necessary oral, aural, practical or field work,*
- d. *the student will have performed all tasks required as part of the assessments program, and*
- e. *the student will sit for any examination set as part of the course and will sit for the Higher School Certificate examination in Year 12.*

## ASSESSMENTS

The School is required to provide to NESA an assessment of student achievements for each course presented both in the Year 11 and HSC year. It is emphasised that the HSC assessment is a measure of actual achievement during the year of preparation for the Higher School Certificate examination, not a prediction or estimate of performance.

## THE PURPOSE OF ASSESSMENT

Assessments are intended to provide an indication of a student's attainment which is based on:

- *a wider coverage of the syllabus than can be measured by the external examination, and*
- *measures and observations obtained through the course rather than at a single examination.*

## THE SCHOOLS' RESPONSIBILITIES

In accordance with NESA requirements, this school has developed an Assessment Programme for each course in both the Year 11 and HSC year. We have -

- *Identified the student tasks which best measure the components*
- *Specified weightings to be applied to each of the tasks to maintain the relative importance of each component*
- *Scheduled the various tasks throughout the course*
- *Prepared information for students, setting out the requirements of each course, and*
- *Undertaken to keep records of the student's performance on each task and provide information to the students on their progress.*

## **REPORTING RESULTS**

During the course, the school will provide information to students which will show their achievements relative to each other. **This will occur in the form of school reports.**

In the HSC year, the final assessment mark will be moderated by NESA to ensure that students are not advantaged or disadvantaged by the pattern of marks used by the school. The school's judgement of the order of merit of its students and the relative differences between them will be retained by this process.

## **RESPONSIBILITY FOR SCHOOL ASSESSMENT**

The school executive is responsible for collating subject assessment programs, drawing up assessment task timetables, considering illness and misadventure appeals and dealing with any problems related to assessment tasks.

***THE PRINCIPAL IS THE FINAL ARBITER IN ALL ASSESSMENT MATTERS.***

# SENIOR ASSESSMENT POLICY

## 1. Rationale

This policy aims to provide a **fair system for all students**.

It is designed to:

- assist students who would otherwise be disadvantaged by illness or misadventure.
- ensure that students cannot gain special consideration where this is not warranted.
- ensure that all appeals are dealt with fairly and consistently.
- promote and protect the best interest of all students.

It should be noted that, while students with genuine health problems will be given due consideration, the decision of the School Executive is final. The upholding of an Appeal must not be assumed.

## 2. Student Responsibilities

A comprehensive assessment program with details of compulsory tasks and examinations is provided for each student at the beginning of both the Year 11 and HSC courses. Some tasks will be performed at school. Others will be submitted as hand-in tasks.

NB: The HSC Assessment program provides students with 50% of their final HSC mark.

Students are required to:

- sit for tasks **at the time** specified on the assessment program.
- hand in tasks to the front office **by 12.35pm** on the designated date.
- follow the correct procedures if a due date is missed or an extension or special consideration is requested.

## 3. Teacher Responsibilities

- Notify students, in writing, 2 weeks in advance of assessment tasks due date.
- Assessment task to be handed back 2 weeks after the date of submission.

## 4. General rules when applying for misadventure

- A Senior Assessment Appeal form must be collected from the Head Teacher on the day of return from absence when a task or due date has been missed. (If the Head Teacher is absent, see the Deputy Principal).
- The Appeal form must be fully completed and be accompanied by a medical certificate (in cases of illness) or other supporting documentation (in cases of misadventure).
- An Appeal form must be lodged with the Appropriate Head Teacher **within 2 days** of return to school after a task or the due date for a hand-in task has been missed, or where special consideration is sought.
- Any Appeal lodged after this time will **NOT** be accepted.

- **No** appeal application will normally be accepted after a task has been marked and returned.

## 5. **Absence due to illness on the day of a Task**

If you are absent on the day of a task due to illness, you are required to:

- **Telephone the school** to let the Deputy or Head Teacher know of your absence
- **Obtain a medical certificate** for the time you are away (Section 5)
- on the day of your return to school collect a **Senior Assessment Appeal Form** from the head teacher
- complete the form and return it immediately to the Head Teacher for his/her comments
- submit the completed form with the medical certificate **within 2 days** to the Appropriate Head Teacher.

**Important:** Appeals lodged **after 2 days** of return to school will normally not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must see the Appropriate Head Teacher as soon as possible, but within the 2 days.

Under normal circumstances, you will be expected to sit the missed task (or a substitute task) as soon as possible after your return to school. In the case of serious illness or extended absence, especially where several tasks have been missed, the new dates may be negotiated.

## 6. **Medical certificates**

A medical certificate must be submitted for any claim of illness as cause for absence from a task. Medical certificates should cover the entire period of the student's absence, not just the day of a task.

## 7. **Illness at school on the day of a Task**

If you become ill while at school before the commencement of a task, you should:

- inform the appropriate Head Teacher.
- collect a Senior Assessment Appeal Form from the head teacher
- obtain permission to go home if you are too sick to do the task. ***You must also obtain a medical certificate from your doctor to present with your Appeal form.***
- on the day of your return, take the form immediately to the Head Teacher for his/her comments
- submit the completed form with the medical certificate **within 2 days** of your return to the Appropriate Head Teacher.

**Note:** If you decide to do the task, no allowance can usually be made and you must accept the mark you receive.



Appeals lodged **after 2 days** of return to school will not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must see the Appropriate Head Teacher as soon as possible, but within the 2 days.

## **8. Illness during a Task**

- In the unlikely event that you are taken ill during a task, you must notify the supervising teacher **immediately**.
- Students who are sick during a task may apply for consideration using a Senior Assessment Appeal Form.
- An appeal of this nature will only be upheld in the most exceptional circumstances.

## **9. Absence from a Task with prior Approved Leave**

If you know you will miss a task or the deadline for a hand-in task because you will be absent from school on approved leave, you are required to:

- have your absence approved by the Principal or Deputy Principal **in advance**
- consult with the Head Teacher of the subject involved **in advance**
- negotiate a new date for the task. This will usually be **before** the date scheduled for the task.
- submit an Assessment Appeal to the Deputy Principal or Principal in advance of the absence. You should supply all the necessary details, including a letter from your parent or guardian and a medical certificate where appropriate.

*Note: Approved leave is not automatic and will only be granted for substantial reasons.*

## **10. Absence on the day of a Task for reasons other than illness**

If you are absent from a task because of misadventure or a personal matter you must follow the same procedure as for absence due to illness:

- telephone the school to let the Deputy or Head Teacher know of your absence
- on the day of your return to school collect a Senior Assessment Appeal Form
- attach a letter of explanation from your parent or guardian. However, if the matter is confidential, you should refer this to the Deputy Principal or Principal, who can verify your appeal. In this instance, no other details are necessary on the form itself.
- submit the completed form with any supporting documentation **within 2 days** to the Deputy Principal or Principal.

**Important:** Appeals lodged **after 2 days** of return to school will not be considered and **0** marks will be awarded for the task.

If there is any reason preventing you from completing the form within this time, you must see the Appropriate Head Teacher as soon as possible but, within the 2 days.

## 11. Submission of Hand in Tasks

All assessment tasks done outside of class time are to be handed in, **with completed cover sheet**, to the clerical assistants at the school office before **12.35pm** on the day it is due. Each task will be receipted by the clerical assistants by being recorded with a submission time and date. A copy of the required cover sheet is provided in this booklet.

Note: Students who know in advance that they will be absent on the day a hand-in task is due, **MUST** submit their work before the due date. Therefore, holidays, tests for driver's licences etc. are not valid reasons for the late submission of a task.

## 12. Application for illness or misadventure – What happens when the form is submitted?

When you lodge your Appeal, you are **requesting** consideration of your special circumstances.

Your application will be considered by the faculty Head Teacher and Deputy Principal. If necessary, it will be referred to the School Executive. It is **NOT** automatic that your appeal will be accepted. You should contact the appropriate Head Teacher if you have any queries regarding your appeal.

## 13. Alternative tasks or procedures

Students should be aware that when they miss a task they **cannot be guaranteed** the mark they might have obtained by doing the task on the specified date.

If an appeal is upheld for a missed task, the **Head Teacher** may:

- authorise the task to be given as soon after the student's return to school as is reasonable and practicable
- authorise an alternative task to be given as soon after the student's return to school as is reasonable and practicable
- grant an extension of time (in the case of a hand-in task)
- determine an alternative procedure, in consultation with the school executive. Often an estimated mark will be calculated statistically at the end of the assessment period.

## 14. When an Alternative Task cannot be given

If an alternative task cannot be given after the Appeal for a Missed Assessment Task has been upheld, a mark will be allocated. This is usually calculated mathematically at the end of the course.

## 15. Missing a re-negotiated date for a missed task or extension of time

A renegotiated date is a firm undertaking to complete the missed task or submit the hand-in task at that time. Students who do not comply with this must submit another Appeal form, which will be considered on its merits as a new Appeal.

## 16. Problems with computers

- It is every student's responsibility to ensure that work prepared on a computer is regularly backed up and saved either onto a hard copy or a drive, so work is not lost.
- If your computer or printer malfunctions and you cannot print the final version of your work, you are required to submit the file or working drafts printed during the preparation of the task.
- Students are advised to keep:
  - at least one back-up of work required for an HSC task.
  - copies of all printed drafts made during the progress of the assignment.
- The printing of assignments should not be left to the last minute. **"Computer problems" will NOT be accepted as grounds for an appeal for an extension of time.**

## 17. Assessment Tasks and Excursions

Timetabled assessment tasks must take precedence over all other school activities. Students are required to sit for the assessment task or submit a hand-in task as scheduled. No allowance will be made for students who attend an excursion for another subject instead of fulfilling their HSC Assessment obligations on the given date.

## 18. Tasks or due dates missed without an acceptable reason

If a student misses a task or does not submit work by the due date and an Appeal is not upheld (or not submitted) a mark of zero will be recorded for the task.

Note: Students who know in advance that they will be absent on the day a hand-in task is due, **MUST** submit their work before the due date. Therefore, holidays, tests for driver's licences, sporting trips etc. are not valid reasons for the late submission of a task.

## 19. Award of Zero for 50% of the Assessment Mark in a subject

If a student is awarded 0 marks for the equivalent of 50% of the total assessment mark for a subject, because these tasks have been missed, the Principal cannot certify that the course has been satisfactorily studied.

Should this be a Year 11 course it will mean the student cannot follow on with the study of this course and also may mean there have not been sufficient units studied to qualify for a HSC. In the case of a HSC course, the course will not be included in HSC results. This may mean that the student will not be eligible for the award of a Higher School Certificate, as a minimum of 10 units must be satisfactorily presented.

## 20. The Trial/Yearly Examinations

The Trial/Yearly Examinations are part of the HSC Assessment Task Program and exactly the same rules and regulations apply as for the other HSC Assessment tasks. An Appeal form must be submitted to the Appropriate Head Teacher by any student missing a task or requiring special consideration.

## **21. Late arrival at a Task**

Students must arrive punctually for tasks. Additional time will not be given or alternative arrangements made if a student is late, unless there are substantive reasons. Students should report to the appropriate Head Teacher on arrival, who may be able to arrange for the student to be isolated to complete the task if circumstances warrant this. An appeal form must be lodged before any consideration can be given.

## **22. Applying for an Extension**

If it is necessary to apply for an extension of time for the completion of the task you must:

- Discuss the matter with the faculty Head Teacher.
- Submit an appeal form to the Head Teacher, with any appropriate supporting documentation, for their decision to be recorded.
- Submit the form to the appropriate Head Teacher.

## **23. Long Term Problems**

Students are advised of the following provisions for situations involving a long term problem.

### **NESA Special Provisions**

NESA may grant special provision to students who have medical conditions that require, for example, rest breaks, food, special furniture. Where provisions are likely to be granted by the NESA they will also be available to students during the Trial HSC. Students who have special needs should discuss them with the school counsellor as earlier as possible so that appropriate documentation can be completed.

### **Universities' Access Scheme**

Universities sometimes grant students who have long term medical or other problems that cause significant disadvantage' special consideration through a program called the ACCESS scheme. Students who believe they have such circumstances should discuss them with the school counsellor as earlier as possible so that appropriate documentation can be completed.

## **24. Minimum level of application**

NESA requires students to apply themselves with diligence and sustained effort to the set tasks and experiences provided in the course. This applies to all tasks, homework, assignments and not only to the tasks above. Students who fail to complete these put their satisfactory completion of the course in jeopardy. This can then prevent them continuing with the course for the HSC.

# Malpractice Policy

*Malpractice in the Assessment Program refers to any attempt by a student to improve their assessment by any means which does not give a true reflection of their own work or their own learning.*

## **Examples of malpractice would include:**

- Students having relevant information in their possession or visible or accessible during a test
- Using a programmable calculator during a test
- Deliberately disturbing other students during a test
- Communicating with other students during a test
- Writing before or after instructed to during a test
- **Submitting work prepared by another person for an assignment.**
- **Using sources of information or quotations which are not acknowledged.**
- **Submitting downloaded text from the internet without appropriate acknowledgement and quotations.**
- Making misleading statements about the word length of an assignment
- Consulting notes or communicating in any way with anyone during a test
- Submitting assignments prepared by or assisted by an outside tutor.

## **Consequences**

Cases of alleged malpractice will be considered by a committee convened by the Principal. The Principal's decision in these matters will be final. The likely outcome of a case of malpractice would be that the student would be awarded zero for all or part of the task. It is possible that this could make the student ineligible for an award in that subject at the Higher School Certificate.



# West Wyalong High School Assessment Task Cover Sheet

Subject: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Date Due: \_\_\_\_\_ Date Submitted: \_\_\_\_\_ Time: \_\_\_\_\_

Receiver's Signature: \_\_\_\_\_

TASK NAME: _____
Date set: _____

**This assessment task is to be presented to the school's Front Office by 12.35pm on the Due Date. (Late submission will result in a score of zero unless this has been negotiated with the Head Teacher).**

*Feedback:*

Mark: \_\_\_\_\_

Ranking: \_\_\_\_\_

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*Teacher's Signature:* \_\_\_\_\_

*Date returned:* \_\_\_\_\_

## 2024 YEAR 11 ASSESSMENT TASK CALENDAR

TERM	DATE	WEEK	SUBJECT
Term 1 2024	1 Feb – 2 Feb	1	
	5 Feb – 9 Feb	2	
	12 Feb – 16 Feb	3	
	19 Feb – 23 Feb	4	
	26 Feb – 1 Mar	5	
	4 Mar – 8 Mar	6	
	11 Mar – 15 Mar	7	
	18 Mar – 22 Mar	8	Ancient History, Mathematics Advanced
	25 Mar – 29 Mar	9	Business Studies, Mathematics Extension 1, SLR
	1 Apr – 5 Apr	10	English Standard
	8 Apr – 12 Apr	11	PDHPE
Term 2 2024	29 Apr – 3 May	1	
	6 May – 10 May	2	Biology, English Studies, Investigating Science
	13 May – 17 May	3	Design & Technology, Mathematics Standard
	20 May – 24 May	4	
	27 May – 31 May	5	VET WORK PLACEMENT
	3 Jun – 7 Jun	6	VET WORK PLACEMENT
	10 Jun – 14 Jun	7	
	17 Jun – 21 Jun	8	English Standard, PDHPE, SLR, Visual Arts
	24 Jun – 28 Jun	9	Mathematics Advanced, Mathematics Extension 1, Numeracy
	1 Jul – 5 Jul	10	Ancient History
Term 3 2024	22 Jul – 26 Jul	1	
	29 Jul – 2 Aug	2	Biology, Mathematics Standard
	5 Aug – 9 Aug	3	English Studies, Numeracy
	12 Aug – 16 Aug	4	Design & Technology, Investigating Science
	19 Aug – 23 Aug	5	Business Studies
	26 Aug – 30 Aug	6	
	2 Sept – 6 Sept	7	
	9 Sept – 13 Sept	8	YEARLY EXAMINATIONS
	16 Sept – 20 Sept	9	Visual Arts
	23 Sept – 27 Sept	10	

**NB: PLEASE CHECK THESE ASSESSMENT DATES WITH YOUR CLASS TEACHERS**

## **ASSESSMENT SCHEDULES**

# **2024**

(updated February 2024)



# English Standard Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Imaginative text with reflection Reading to Write	Interactive ICT presentation (Multimodal presentation) Contemporary Possibilities	Yearly Examination Analytical responses
<b>Due date</b>	Term 1 Week 10	Term 2 Week 8	Term 3 Week 8
<b>Outcomes assessed</b>	EN11-3 EN11-5 EN11-7 EN11-9	EN11-1 EN11-2 EN11-4 EN11-6 EN11-8	EN11-1 EN11-3 EN11-5 EN11-8
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of course content	15%	20%	15%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15%	20%	15%
<b>Total %</b>	30%	40%	30%

# English Studies

## Year 11

### Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Multimodal presentation  Mandatory Module: Achieving through English	Collection of classwork  Learning portfolio (4 sections)	Yearly Examination  Section one HSC style
<b>Due date</b>	Term 2 Week 2	Term 3 Week 3	Term 3 Week 8
<b>Outcomes assessed</b>	P1.1 P1.2 P1.3 P1.4 P3.1 P4.1	P1.1 P1.2 P1.3 P1.4 P2.1 P2.2 P2.3 P3.2 P4.2	All outcomes
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of course content	15%	20%	15%
Skills in: • comprehending texts • communicating ideas • using language accurately, appropriately and effectively	15%	20%	15%
<b>Total %</b>	30%	40%	30%

# Ancient History Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Source analysis Investigating Ancient History	Research and essay Historical investigation	Yearly Examination
<b>Due date</b>	Term 1 Week 8	Term 2 Week 10	Term 3 Week 8
<b>Outcomes assessed</b>	AH11-6 AH11-7 AH11-9 AH11-10	AH11-3 AH11-4 AH 11-5 AH11-6 AH11-8 AH11-9	AH11-1 AH11-2 AH11-6 AH11-7 AH11-9
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of course content	10%	10%	20%
Historical skills in the analysis and evaluation of sources and interpretations	5%	5%	10%
Historical inquiry and research	10%	10%	0%
Communication of historical understanding in appropriate forms	5%	5%	10%
<b>Total %</b>	<b>30%</b>	<b>30%</b>	<b>40%</b>

# Biology

## Year 11

### Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Practical investigation Plan, design and conduct a practical investigation. Written report. Module 1	Depth Study Analysis of Primary and/or Secondary data. Written report. Module 3 & 4	Yearly examination Objective, short answer and extended response. Module 1-4
<b>Due date</b>	Term 2 Week 2	Term 3 Week 2	Term 3 Week 8
<b>Outcomes assessed</b>	BIO11/12-1 BIO11/12-2 BIO11/12-3 BIO11/12-4 BIO11/12-6 BIO11-8	BIO11/12-1 BIO11/12-3 BIO11/12-4 BIO11/12-5 BIO11-10 BIO11-11	BIO11/12-4 BIO11/12-5 BIO11/12-6 BIO11/12-7 BIO11-8 BIO11-9 BIO11-10 BIO11-11
<b>Components</b>	<b>Weighting</b>		
Skills in working scientifically	25%	25%	10%
Knowledge and understanding	5%	5%	30%
<b>Total %</b>	30%	30%	40%

Note: To meet course requirements in Biology students must undertake as a minimum a depth study/studies of 15 hours and practical investigations totalling 35 hours.

# Business Studies

## Year 11

### Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Research report and in-class response	Small business plan	Yearly Examination
<b>Due date</b>	Term 1 Week 9	Term 3 Week 5	Term 3 Week 8
<b>Outcomes assessed</b>	P1 P2 P7 P8	P3 P4 P8 P9 P10	P3 P5 P6 P9 P10
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of course content	10%	10%	20%
Communication of business information, ideas and issues in appropriate forms	10%	10%	0%
Inquiry and research	10%	10%	0%
Stimulus based skills	0%	10%	10%
<b>Total %</b>	30%	40%	30%

# Design & Technology

## Year 11

### Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Designer Case Study	Preliminary Project	Yearly Examination
<b>Due date</b>	Term 2 Week 3	Term 3 Week 4	Term 3 Week 8
<b>Outcomes assessed</b>	P1.1, P2.1, P2.2, P6.1	P3.1, P4.1, P4.2, P4.3, P5.1, P5.2, P5.3, P6.2	P1.1, P2.2, P5.1, P5.2, P5.3
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of course content	10%	10%	20%
Knowledge and skills in designing, managing, producing and evaluating design projects	20%	30%	10%
<b>Total %</b>	30%	40%	30%

# Investigating Science Year 11 Assessment Schedule

	<b>Task 1</b>	<b>Task 2</b>	<b>Task 3</b>
<b>Task description</b>	Practical Investigation  Plan, design and conduct a practical investigation. Written report.  Modules 1 & 2	Depth Study – Research and Presentation  Analysis of primary and/or secondary data. Written report.  Modules 3 & 4	Yearly Examination  Objective, short answer and extended response.  Modules 1-4
<b>Due date</b>	Term 2 Week 2	Term 3 Week 4	Term 3 Week 8
<b>Outcomes assessed</b>	INS11/12-1 INS11/12-2 INS11/12-3 INS11/12-4 INS11/12-5 INS11/12-7 INS11-8 INS11-9	INS11/12-1 INS11/12-4 INS11/12-5 INS11/12-6 INS11/12-7 INS11-10 INS11-11	INS11/12-1 INS11/12-2 INS11/12-4 INS11/12-5 INS11/12-6 INS11/12-7 INS11-8 INS11-9 INS11-10 INS11-11
<b>Components</b>	<b>Weighting</b>		
Skills in working scientifically	20%	20%	20%
Knowledge and understanding	10%	20%	10%
<b>Total %</b>	30%	40%	30%

Note: To meet course requirements in Investigating Science students must undertake as a minimum a depth study/studies of 30 hours and practical investigations totalling 35 hours.

# Mathematics Advanced Year 11 Assessment Schedule

	<b>Task 1</b>	<b>Task 2</b>	<b>Task 3</b>
<b>Task description</b>	Investigation/ Verification Quiz  Topic F1	In Class Test  Topics T1, T2	Yearly Examination  Topics F1, T1, T2, C1, E1
<b>Due date</b>	Term 1 Week 8	Term 2 Week 9	Term 3 Week 8
<b>Outcomes assessed</b>	MA11.1 MA11.2 MA11.8 MA11.9	MA11.1 MA11.3 MA11.4 MA11.9	MA11.1 MA11.2 MA11.3 MA11.4 MA11.5 MA11.6 MA11.9
<b>Components</b>	<b>Weighting</b>		
Understanding, fluency and communicating	15%	15%	20%
Problem Solving, reasoning and justification	15%	15%	20%
<b>Total %</b>	30%	30%	40%



# Mathematics Extension 1

## Year 11

### Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	In Class Test  Topic F1, F2	Investigation/ Verification Quiz  Topics T1 & T2	Yearly Examination  Topics F1, T1, T2, C1, A1
<b>Due date</b>	Term 1 Week 9	Term 2 Week 9	Term 3 Week 8
<b>Outcomes assessed</b>	ME11.1 ME11.2 ME11.7	ME11.1 ME11.3 ME11.6 ME11.7	ME11.1 ME11.2 ME11.3 ME11.4 ME11.5 ME11.6 ME11.9
<b>Components</b>	<b>Weighting</b>		
Understanding, fluency and communicating	15%	15%	20%
Problem solving, reasoning and justification	15%	15%	20%
<b>Total %</b>	30%	30%	40%

# Mathematics Standard Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	In-class supervised test  Topics A1, A2, F1.2, F1.1	Investigation Task  Topic S1	Yearly Examination  Topics A1, A2, F1.2, F1.1, F1.3, S1, M1.1, M1.3, M1.2
<b>Due date</b>	Term 2 Week 3	Term 3 Week 2	Term 3 Week 8
<b>Outcomes assessed</b>	MS11-1 MS11-2 MS11-5 MS11-6 MS11-9 MS11-10	MS11-2 MS11-7 MS11-9 MS11-10	MS11-1 MS11-2 MS11-3 MS11-4 MS11-5 MS11-6 MS11-7 MS11-10
<b>Components</b>	<b>Weighting</b>		
Understanding, fluency and communicating	15%	15%	20%
Problem solving, reasoning and justification	15%	15%	20%
<b>Total %</b>	30%	30%	40%

# Numeracy Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Investigation task  Module 1 Topics 1.1, 1.2, 1.3, 1.4 and 1.5	Investigation task  Module 1 and Module 2	Yearly Examination  Module 1 and Module 2
<b>Due date</b>	Term 2 Week 9	Term 3 Week 3	Term 3 Week 8
<b>Outcomes assessed</b>	N6-1.1 N6-1.2 N6-1.3 N6-2.1 N6-2.2 N6-2.3 N6-3.1 N6-3.2	N6-1.1 N6-1.2 N6-1.3 N6-2.1 N6-2.2 N6-2.3 N6-3.1 N6-3.2	N6-1.1 N6-1.2 N6-1.3 N6-2.1 N6-2.2 N6-2.3 N6-3.1 N6-3.2
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding	15%	15%	20%
Skills	15%	15%	20%
<b>Total %</b>	30%	30%	40%

# PDHPE

## Year 11

### Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Assessment task based around body systems and fitness components	Assessment task based around the health of individuals and health promotion	Yearly Examination
<b>Due date</b>	Term 1 Week 11	Term 2 Week 8	Term 3 Week 8
<b>Outcomes assessed</b>	P7 P8 P11 P17	P2 P3 P4 P5 P6 P16	P2 P3 P4 P5 P6 P7 P8 P11 P16 P17
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of <ul style="list-style-type: none"> <li>• factors that affect health</li> <li>• the way the body moves</li> </ul>	10%	10%	20%
Skills in: <ul style="list-style-type: none"> <li>• influencing personal and community health</li> <li>• taking action to improve participation and performance in physical activity</li> </ul>	10%	10%	10%
Skills in critical thinking, research and analysis	10%	10%	10%
<b>Total %</b>	30%	30%	40%

# Sport, Lifestyle & Recreation Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Sports administration	Fitness	Yearly Examination
<b>Due date</b>	Term 1 Week 9	Term 2 Week 8	Term 3 Week 8
<b>Outcomes assessed</b>	1.5 2.3 3.5 4.3	1.4 2.4 3.7 4.5	All Outcomes
<b>Components</b>	<b>Weighting</b>		
Knowledge and understanding of <ul style="list-style-type: none"> <li>the factors that influence health and participation in physical activity</li> <li>understanding of the principles and processes impacting on realisation of movement potential</li> </ul>	15%	15%	20%
Skills in: <ul style="list-style-type: none"> <li>implementing strategies that promote health, physical activity and enhanced performance</li> <li>influencing the participation and performance of self and others</li> </ul>	15%	15%	20%
<b>Total %</b>	30%	30%	40%

# Visual Arts Year 11 Assessment Schedule

	Task 1	Task 2	Task 3
<b>Task description</b>	Short Response & B.O.W #1	Essay & B.O.W #2	Yearly Examination
<b>Due date</b>	Term 2 Week 8	Term 3 Week 9	Term 3 Week 8
<b>Outcomes assessed</b>	P1 P4 P6 P7 P8 P9	P2 P3 P5 P8 P9 P10	P7 P8 P9 P10
<b>Components</b>	<b>Weighting</b>		
Art making	25%	25%	0%
Art criticism and art history	15%	15%	20%
<b>Total %</b>	40%	40%	20%

# TAFE COURSES

If studying a TAFE course, please see your TAFE teacher for details of the course tasks, the outcomes/competencies required and assessment due dates.

It is a requirement that all TAFE students regularly check their email (DEC and TAFE) to ensure they are aware of any requirements from TAFE.



School Name: West Wyalong High School

Assessment Schedule Year 11 - 2024

Assessment Tasks for CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3) Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.			Task 1 White Card	Task 2 Work safe, stay safe	Task 3 Working it out	Task 4 Project planning	EXAM (Optional)
Code	Unit of Competency	HSC Examinable Unit	Week 1	Week 11	Week 10	Week 10	Week 8
			Term 1	Term 1	Term 2	Term 3	Term 3
			Date 2/2/24	Date 12/4/24	Date 5/7/24	Date 27/9/24	Date 9/9/24
CPCWHS1001	Prepare to work safely in the construction industry		X				
CPCCWHS2001	Apply WHS requirements, policies, and procedures in the construction industry	√		X			
CPCCCM1011	Undertake basic estimation and costing				X		
CPCCOM1015	Carry out measurements and calculations	√			X		
CPCCOM2001	Read and interpret plans and specifications	√				X	
CPCCOM1013	Plan and organise work	√				X	

Depending on the achievement of units of competency, the possible qualification outcome at the completion of Year 11 Statement of Attainment toward CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3).

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.





School Name: West Wyalong High School

Assessment Schedule Year 12 - 2025

Assessment Tasks for CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3) Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.			Task 5 Option 5.3	Task 6 Tools and equipment	Task 7 Group project	HSC TRIAL EXAM
Code	Unit of Competency	HSC Examinable Unit	Week 5 Term 4 Date 13/11/24	Week 10 Term 1 Date 10/4/25	Week 10 Term 3 Date 25/9/25	Week 5/6 Term 3 Date 21/8/25
CPCCJN2001	Assemble components		X			
CPCCJN3004	Manufacture and assemble joinery		X			
CPCCCA2002	Use carpentry tools and equipment			X		
CPCCCM2005	Use construction tools and equipment	√		X		
CPCCCA2011	Handle carpentry materials			X		
CPCCVE1011	Undertake a basic construction project				X	
CPCCOM1012	Work effectively and sustainability in the construction industry	√			X	

Depending on the achievement of units of competency, the possible qualification outcome is a CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3).

**For students sitting the optional HSC exam, an estimated mark is required. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student’s achievement of tasks similar to the HSC examination, such as a trial HSC examination.**

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Assessment Schedule Year 11 - 2024

Assessment Tasks for SIT20322 Certificate II in Hospitality <i>Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.</i>		Task 1 Safety in the kitchen	Task 2 Service please	Optional EXAM
Code	Unit of Competency	Week 9 Term 2 Date 8/6/24	Week 5 Term 3 Date 23/8/24	Week 8 Term 3 Date 9-13 September
SITXFSA005	Use hygienic practices for food safety	X		
SITXWHS005	Participate in safe work practices	X		
SITXFSA006	Participate in safe food handling practices	X		
SITHCCC025	Prepare and present sandwiches	X		
SITXCCS011	Interact with customers		X	
SITXCOM007	Show social and cultural sensitivity		X	

Depending on the achievement of units of competency, the possible qualification outcome at the completion of Year 11 is a Statement of Attainment toward a SIT20322 Certificate II in Hospitality.

\* **Examinable units to be confirmed by teacher.**

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Assessment Schedule Year 12 - 2025

Assessment Tasks for SIT20322 Certificate II in Hospitality <i>Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.</i>		Task 3 The hospitality industry	Task 4 Beverage making 101	Task 5 Working 9 to 5	HSC TRIAL EXAM
Code	Unit of Competency	Week 10 Term 1 Date 12/4/25	Week 10 Term 2 Date 5/7/25	Week 10 Term 3 Date 27/9/25	Week 5/6 Term 3 Date 21-29 August
SITHIND006	Source and use information on the hospitality industry	X			
SITHFAB024	Prepare and serve non-alcoholic beverages		X		
SITHFAB025	Prepare and serve espresso coffee		X		
SITHFAB027	Serve food and beverages		X		
BSBTWK201	Work effectively with others			X	
SITHIND007	Use hospitality skills effectively			X	

Depending on the achievement of units of competency, the possible qualification outcome is a SIT20322 Certificate II in Hospitality.

For students sitting the optional HSC exam, an estimated mark is required. This mark will be calculated using 50% Preliminary 50% HSC Trial.

\* Examinable units to be confirmed by teacher.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Assessment Schedule Year 11 - 2024

Assessment Tasks for MEM10119 Certificate I in Engineering (Release 2) & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways (Release 1) Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.		Task 1 Welcome to the industry	Task 2 Right tool, right job	Task 3 Engineering in practice
Code	Unit of Competency	Week 2 Term 2 Date 10/05/24	Week 10 Term 2 Date 3/07/24	Week 10 Term 3 Date 25/09/24
MEM13015	Work safely and effectively in manufacturing and engineering	X		
MEM16006	Organise and communicate information	X		
MEM11011	Undertake manual handling	X		
MEM18001	Use hand tools		X	
MEM18002	Use power tools/hand held operations		X	
MEM12024	Perform computations			X
MEM16008	Interact with computing technology			X
MEM07032	Use workshop machines for basic operations			X

Depending on the achievement of units of competency, the possible qualification outcome at the completion of Year 11 is a Statement of Attainment towards MEM10119 Certificate I in Engineering (Release 2) & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways (Release 1).

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Assessment Schedule Year 12 - 2025

Assessment Tasks for MEM10119 Certificate I in Engineering (Release 2) & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways (Release 1) Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.		Task 4 Can we build it	Task 5 Welding	Task 6 Career planning
Code	Unit of Competency	Week 10 Term 1 Date 9/04/25	Week 10 Term 2 Date 2/07/25	Week 8 Term 3 Date 10/09/25
MEMPE006	Undertake a basic engineering project	X		
MEMPE001	Use engineering workshop machines	X		
MEMPE002	Use electric welding machines		X	
MEMPE00	Use fabrication equipment		X	
MEMPE005	Develop a career plan for the engineering and manufacturing industry			X

Depending on the achievement of units of competency, the possible qualification outcome is a MEM10119 Certificate I in Engineering (Release 2) & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways (Release 1).

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Blended Assessment Schedule Year 11 - 2024

Assessment Tasks for AHC20122 Certificate II in Agriculture Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.			Task 1 WHS	Task 2 Communicate and Work Effectively	Task 3 Operate Tractors	Task 4 Biosecurity	Task 5 Handle and Observe Livestock	Task 18 Soil	Task 16 Recognise plants	EXAM (Optional)
Code	Unit of Competency	HSC Examinable Unit	Week 5 Term 1 Date 1/3/24	Week 11 Term 1 Date 12/4/24	Week 8 Term 2 Date 21/6/24	Week 10 Term 2 Date 5/7/24	Week 10 Term 3 Date 27/9/24	Week 5 Term 4 Date 15/11/24	Week 10 Term 4 Date 20/12/24	Week 8 Term 3 Date 13/9/24
AHCWHS202	Participate in workplace health and safety processes	√	X							
AHCWRK212	Work effectively in industry	√		X						
AHCWRK213	Participate in workplace communications			X						
AHCMOM202	Operate tractors				X					
AHCMOM304	Operate machinery and equipment				X					
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity					X				
AHCLSK205	Handle livestock using basic techniques						X			
AHCLSK204	Carry out regular livestock observation						X			
AHCSOL203	Assist with soil or growing media sampling and testing							X		
AHCPCM204	Recognise Plants								X	

Depending on the achievement of units of competency, the possible qualification outcome at the completion of Year 11 Statement of Attainment toward AHC20122 Certificate II in Agriculture.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.



School Name: West Wyalong High School

Blended Assessment Schedule Year 12 – 2025

Assessment Tasks for AHC20122 Certificate II in Agriculture Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.			Task 6 Health & Welfare of Livestock	Task 7 Weather	Task 8 Chemicals and Weeds	Task 9 Environmentally Sustainable	Task 10 Carry out Basic Electric Fencing	HSC Trial EXAM (Optional)
Code	Unit of Competency	HSC Examinable Unit	Week 6 Term 1 Date 7/3/25	Week 10 Term 1 Date 11/4/25	Week 6 Term 2 Date 6/6/25	Week 10 Term 2 Date 4/7/25	Week 10 Term 3 Date 26/9/25	Week 5/6 Term 3 Date 29/8/25
AHCLSK202	Care for health and welfare of livestock	√	X					
AHCWRK210	Observe and report on weather	√		X				
AHCCHM201	Apply chemicals under supervision	√			X			
AHCPMG201	Treat weeds				X			
AHCWRK211	Participate in environmentally sustainable work practices	√				X		
AHCINF205	Carry out basic electric fencing operations						X	

Depending on the achievement of units of competency, the possible qualification outcome is a AHC20122 Certificate II in Agriculture.

For students sitting the optional HSC exam, an estimated mark is required. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student’s achievement of tasks similar to the HSC examination, such as a trial HSC examination.

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as “not yet competent” or “competent”. In some cases, other descriptive words may be used leading up to “competent”.